**RESUME**

**PRAISE**

**CAREER OBJECTIVE:**

 To pursue a challenging career as a **Logistic Coordinator** would enable me to bring out my potential for the betterment of the organization and myself.

**EDUCATIONAL QUALIFICATION:**

* **Logistics & Supply chain Management Professional – Phoenix Institute 2016**
* **M.B.A** from **Sapthagiri College of Engineering, Dharmapuri, 2008 – 2010** with **70%**
* **B.B.A** from **Pee Gee College of Arts and Science,** **Dharmapuri**, **2006 – 2008** with **65%**
* **+2** from **NLC boys Higher Secondary School, Neyveli**, **2002 – 2003** with **60%**

**Software Exposure:**

**Databases : MS Access.**

**Packaged Application: MS office, Tally, Internet**

**STRENGTHS :**

**Confident creative committed, comprehensive problem solving ability.**

* + **Ability to work under pressure.**
	+ **Can co-operate under team work.**
	+ **Strong but realistic belief in own capabilities and ideas, exhibiting a “can do” attitude and seeing problems as “solvable”**
	+ **Hardworking and Eager to accept challenging assignments.**

**WORK EXPERIENCE:**

* **Processing All Delivery Notes & Invoice for incoming Goods**
* **Placing Purchase Orders and Process , Receipt ,Collection notes and Credit Notes**
* **Issue notes for outgoing Goods**
* **Stock Checking**
* **Deal with Incoming Emails from supplier**
* **Fixing Delivery Schedules for Delivery**
* **Planning for goods delivery**
* **Handling Documents of export for shipment**

**PROFFESIONAL EMPLOYMENT HISTORY**

**Company - Chennai.**

**GKB Hi-tech lenses As Marketing Executive from July 2010 to April 2011.**

**Company - Bangalore.**

**Troy Life Science as Admin and Marketing Executive from June 2011~ June 2012.**

**Company - Bangalore.**

**Unitek software as Marketing Executive from July 2012 ~ March 2014**

**Company - Duai UAE**

**Europack Trading Est Ltd As Storekeeper from Jan 2015 ~ Dec 2015**

**PERSONAL PROFILE:**

 Date of Birth : 30th June 1984

 Sex : Male

 Marital status : Single

 Nationality : Indian

 Religion : Christian

 Languages Known : English, Tami, kanada

 Hobbies : Composing Music, Playing musical Instrument .

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