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| **Krishna** |

**Objective **

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Seeking a challenging and gratifying position to utilize more than 13 years of vast and varied experience at various levels as Operations & Documentation in the freight forwarding industry, presently working as Operations Supervisor in a freight forwarding company.

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| **Areas of Expertise** |

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| * Leadership skills | * Custom clearance |
| * Import, Export, NVOCC Documentation | * Cross Trade shipments |

**Career Snapshot **

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| **TOS Middle East LLC- Dubai, UAE**  Supervisor Operations – Freight Forwarding | **June 2014 to August 2015** |
| **Stalco Abu Dhabi LLC, UAE**  Supervisor – C & F Department | **August 2013 to April 2014** |
| **Inchcape Shipping Services – Dubai, UAE**  **(Regional Office – Middle East, Africa & India)**  Supervisor – Export Operations (cargo services) | **December 2003 to September 2012** |
| **J. N Container Services – Madras, India**  Documentations Executive | **July 2002 to September 2003** |
| **Al Hilal Shipping Agency LLC – Dubai, UAE**  Documentation Executive | **October 2000 to June 2002** |
| **Seaport International Shipping Co. LLC – Dubai, UAE**  Documentation Executive in Marine Department | **May 2000 to August 2000** |
| **Sea Bridge Shipping Agency (India) Pvt. Ltd. – Madras, India**  Documentation Executive | **May 1998 to March 2000** |
| **Berger Paints India Limited – Madras, India**  Senior Sales Representative (Retail Business Line) | **July 1995 to July 1997** |
| **Gillanders Arbuthnot & Co. Ltd. – Madras, India**  Sales Representative | **June 1990 to June 1995** |
| **Surya Paints & Oil Works – Madras, India**  Sales Representative | **June 1989 to June 1990** |

**Proven Job Role **

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| **TOS Middle East LLC – Dubai, UAE June 2014 till date**  **Supervisor Operations – Freight Forwarding**  **Job Profile:**   * Procuring best rates from Trucking companies * Liaise with Network agents for import rates and destination charges * Procuring/negotiating rates from shipping lines for agent/ nominated business. * Liaise with origin overseas agent/principal to ensure all import docs in hand prior arrival of the cargo * Liaise with carrier and port for smooth delivery * Arrange transshipment and/or cross-stuffing of cargoes as requested by our overseas agents/principals and arrange onward shipment to final destination * Co-ordinate with Documentation team to ensure timely issue of B/L and delivery orders * Checking and approving Shipping Lines and transporters’ invoices * Answering principals’/agents’ queries or corresponding with them for any issues * Ensuring jobs are updated until job closure   **Stalco Abu Dhabi LLC , UAE August 2013 till April 2014**  **Supervisor – C& F Department**  **Job Profile:**   * Supervising Sea freight - Import /Export documentation and operation. * Handling Exhibition cargo customs clearance and documentation * Experience in handling Abud dhabi Zone corp/Industrial Licence cargo clearance   **Inchcape Shipping Services – Dubai, UAE December 2003 to September 2012**  **(Regional Office – Middle East, Africa & India)**  **Job Profile:**   * Well versed in import/export operation, documentation. FCL/LCL consolidation * Handling good experience in Cross Trade shipments and issuing Switch bill of lading * Prepare, maintain, communicate all operational SOP’s * Evaluate procedures and processes and provide recommendations for improvements in operations * Coordinating with overseas agents, custom & port authorities for import/Export shipments * Supervising Export/Import Operation and documentation including Free zone shipments * Prepare quotations for overseas agents and for new prospective clients * Negotiate rates with shipping Lines for export and import shipments * Handled import and export of Exhibition cargo   **J.N Container Services- Madras, India July 2002 to September 2003**  **Documentation Executive**  **Job Profile:**   * Preparation of Import and Export Manifest to Port and Customs * Coordinating with Importers, Port & Customs authorities for cargo unstuffing for LCL and FCL shipments. * Issuing Delivery Order for imports.   **Al Hilal Shipping Agency LLC- Dubai, UAE October 2000 to June 2002**  **Documentation Executive**  **Job Profile:**   * Liner Import, Export and NVOCC documentation for UAE and Upper Gulf destinations. * Preparation of Import and Export Manifest to Port and Customs * Coordinating with Importers, Port & Customs authorities for cargo unstuffing for LCL and FCL shipments * Issuing Delivery Order for imports * Preparation of Bill of Lading for Export * Online documentation for Export and Import * Preparation of freight summary report * Preparation and submission of Bill of Entry for upper gulf shipments   **Seaport International Shipping Co. LLC – Dubai, UAE May 2000 to August 2000**  **Documentation Executive – Marine Department**  **Job Profile:**   * Import and Export documentation . * Preparation of Import and Export Manifest to Port and Customs * Issuing delivery order for import shipments   **Experience in India:**  **Sea Bridge Shipping Agency(India) Pvt. Ltd. – Madras, India May 1998 to March 2000**  **(Agents for ICON Lines –**  **M/s. WSA Lines Pvt Ltd, Chennai July 1997 to April 1998**  **M/s. Shree Sankar Shipping Services private Limited June 1990 to June 1997** |

**Educational Qualification **

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| Bachelor’s degree in Economics from Madras University  Post Graduate Diploma in Export/Import Management |

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| **Personal Details** |

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| Nationality: Indian Date of Birth: 16th July 1968  Marital Status:  Languages: English, Tamil, Malayalam & Hindi |

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