***CURRICULUM VITAE***

Name: **SUBERU**

**PERSONAL INFORMATION**

Date of Birth: 16TH / MAY/ 1989

Sex: Male

Marital Status: Single

Nationality: Nigerian

**OBJECTIVES**

* To be part of a team in an organization where my wealth of knowledge would be appropriately utilised and channeled towards the attainment of corporate and individual goals and to contribute effectively and efficiently towards the achievement of the organization goals and objectives.

**PERSONAL SKILLS**

* Excellent knowledge of guest service
* Strong attention to details
* High level of self-motivation
* Handles matter with maturity, facts and discretion
* Strong sense of responsibility with perfects dedication
* Good communication skill and strong ability to work as a team with high sense of integrity
* Abilityto take responsibility in a progressively challenging environment
* Having smiling appearance is most important for a marketer to think in business

**WORK EXPERIENCE**

* Ade Super Hotels Limited,

Ondo State, Nigeria

* Waiter / store keeper
* Abitech Communication Ltd,

Osun State, Nigeria.

Marketing Officer

* Adrometh Polyethylene and Plastic Company

Ondo State, Nigeria

Customer Service Assistant

**RESPONSIBILITIES IN BRIEF**

* Receiving stock deliveries, coordinating stock, documentation of store transactions, maintaining records, handling purchases and returns, obtaining proper records and requisitions.

**EDUCATIONAL QUALIFICATION**

* Higher National Diploma in Computer Science,

Rufus Giwa Polytechnic, Owo,

Ondo State, Nigeria. 2014

* National Diploma in Computer Science,

Rufus Giwa Polytechnic, Owo,

Ondo State, Nigeria. 2010

* National Examination Council

(Senior High School Certificate) 2007

* Primary School Leaving Certificate 1999

**LANGUAGE**

* English

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