**Adnan**

**PERSONAL INFORMATION:**

1. **Date of Birth: 13 Feb, 1979.**
2. **Nationality: Sudanese.**
3. **Marital Status: Single.**
4. **Gender :male**
5. **Religion : Muslim**

## **CAREER OBJECTIVE:**

To build a solid career, based on and related to my qualifications and additional personal skills. I’m looking forward to obtain a suitable position to gain new experience to support my career and personal growth.

**EDUCATION:**

* College for Technological Science Khartoum – Sudan

 The Degree of Bachelor in Computer Science

**Courses:**

* Revised Capital Adequacy Standard for Regulatory & Supervisory Authorities, Workshop on Facilitating the Implementation of Islamic Financial ,2015.
* Counter FEIT & Forgery Discover, Sudan Academy for Banking & financial Sciences, Port Sudan, 2005.
* Model of Islamic Finance, Sudan Academy for Banking & Financial Science, 2010.
* E-Banking Service, Sudan Academy for Banking & Financial Science, 2007.

**EXPERIENCE:**

* **WORKER’S NATIONAL BANK Sudan April 2004 – December 2015**

 Designation:

* Helping customers find out banking services offered by the Bank.
* Helping customers collect the checks clearing.
* Helping customers to conduct debit and deposit operations in their accounts.
* Help customers learn how to work deposit and withdrawal systems and dealing with smart cards.
* Extract statement of account of the customer.
* Informed him about the systems available loans and guarantees adhered to by the customer when taking the loan.
* Preparedness to respond to any questions of the customers .

**SKILLS & ATTRIBUTES:**

I am energetic, preserving & hardworking personality. I wish to find a challenging job suiting and offering me an opportunity to expand my knowledge & enhance my career with your growing Company.

* **Good communication skills.**
* **Ability to multi-task and handle pressure.**
* **Working in a multi-cultural environment.**
* **Good knowledge of banking products and services.**
* **Customer oriented.**

• **Excellent teamwork.**

• **Able to learn fast.**

**COMPUTER SKIILS:**

* **Wide knowledge of MS Office (MS word, MS Excel, MS Access , Power point )**
* **Good knowledge in internet usage and multimedia application.**

**LANGUAGES:**

|  |  |  |  |
| --- | --- | --- | --- |
| Languages | write | read | speak |
| Arabic | **Yes** | **Yes** | **Yes (Fluent)** |
| English | **Yes**  | **Yes** | **Yes** |

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