**Mary**

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**Objective**:

To obtain a position that will enable me to use my strong organizational skills, educational background, and the ability to work well with people.

**Educational Attainment**

 **Bachelor of Elementary Education**

 National College of Business and Arts

 Fairview, Quezon City

 2010 –2014

**Skills**

Computer: Proficient in Word, Excel, use of Internet search engines, Outlook and email.

Language**:** English, Tagalog.

 Character Traits**:** Punctual, attentive to detail, organized, cooperative, patient.

**Trainings / Seminars Attended**

 **Microsoft Excel/Word/Outlook Training**

National College of Business and Arts

 Cubao Quezon, City

 May 2014

 **Off Campus Training**

North Fairview Elementary School

 Corner Avenue, Astor St. North Fairview, Quezon City

 July – October 2013

**Harnessing Tradition with Innovation**

 2nd New Teachers Conference

 MIQUE International Conference and Event Planners (MICEP)

 DTI – Philippine Trade Training Center, Pasay City

 September 15, 2012

**Work Experienced**

 **Elementary Teacher**

 National College of Business and Arts

 Cor. Regalado St. Commonwealth Fairview Quezon, City

 June 2014 – April 2016

**Affiliations**

4th Year Representative (2013 – 2014)

 Business Manager (2012 – 2013)

 Member (2010 – 2011)

 Society of Empowered Education Students (SEEdS)

 National College of Business and Arts, Fairview, Quezon City

 Member (2013 – 2014)

 Peer Counselors’ Club

 National College of Business and Arts, Fairview, Quezon City

 Member (2011 – 2012)

 TanghalangPinoy

 National College of Business and Arts, Fairview, Quezon City

**Personal Information**

 Date of Birth - August 15, 1993

 Gender - Female

 Status - Single

 Religion - Roman Catholic

[Click to send CV No & get contact details of candidate](http://www.gulfjobseeker.com/feedback/submit_fb_em.php)

