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| ***MOHAMMAD*** | |  |
| **Objective**  Eager to put best foot forward to learn and develop in a competitive environment, working in a team-oriented environment. | | |
| **STRENGTHS** | | |
| * MSC in Economics plus various trainings | * Expertise in Excel & MIS Office | |
| * Strong Orientation in Banking Industry | * Highly vigilant in investigating queries | |
| * Outstanding Client Relations & Customer Service | * Ability to think out of box in order to meet the merits | |
| * Strict Compliance with Set Policies & Standards | * Highly Proficient in correspondence related tasks | |
| * High Sense of Commitment to Service Excellence | * Performance Driven & Excellent Team Player | |

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| **QUALIFICATIONS** |

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| **MSC Economics,** University Of Karachi | | **2007** |
| **Bachelor of Science,** University of Karachi | | **2005** |
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| **CAREER SNAPSHOT** |

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| **Abu Dhabi Islamic Bank June 2013- March2016**  **Designation**: Coordinator – Direct Sales Unit  **Job Description :**  Pre Screening: Ensure KYC through primary and secondary level document(s) like candidate ID, income documents, reviewing financial statement.  Adhering credit policy via checking the criteria based on established bench marks(in light of Etihad Bureau/Centrarl Bank/Bad Chque reports) & obtaining deviation with in **CRM** domain wherever it is recommended.  Processing the cases on FINNONE.  Gauging proposal based on Etihad credit bureau and bad check reports.  **Product(s) :** Product(s) : Auto/Personal Loan/Credit/Cover Card  Have been working with the sales team towards attaining monthly/annual targets and work closely with Management/CRM/Sharia/Compliance to determine the continuity of the business.  Drafting daily business report to highlight the current business scale.  Have been dealing with HR related queries and maintaining the employee status and business identities under the organizational guidelines.  **Citibank N.A Pakistan, Karachi May 2008 to Sep 2012**  **Customer Services:**  **Designation**: Investigation officer – IMPR Dept.  May 2011 – Sep 2012  Worked on received queries through different channels, helpline/branches/web and then study the matters and categorizes them as a complaint or request and establish a formal case in written after that we take a feedback from concerned department in order to furnish a resolution in written.  **AML UNIT**  **Designation :** AML Analyst  May 2010 – May 2011  Conducted research that utilized internal and external public and private databases to compile a portfolio of information on funds transfer and or check instrument products/transactions.  Assisted and provided information to support Suspicious Activity Reports (SAR) or equivalent for regulatory filing.   * Maintain strong investigative skills; the ability to work independently, demonstrated extensive banking and Compliance knowledge. * Investigated, monitored and managed over 75 large accounts for suspicious activities on a daily basis. * Identified multiple significant cases, red flags and patterns associated with the laundering of illicit funds.   **Branch Banking Operations** May 2008 To May 2010  **Designation:** Analyst  Ensure the KYC/AML guideline and banks policies in order to host customers bank accounts.  In lieu with the criteria of accounts opening (Sole Proprietorship Acc, Public Ltd. Acc, Pvt Ltd. Acc, NGO/Charity/Trust Acc With in specific TAT) by scrutiny process of relevant documents.  To deal with the linkage of debit card(s) with account/credit card |  |

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| **PERSONAL DETAILS** |

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| Nationality | : Pakistani |
| Date of Birth | : 4th Feb 1983 |

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