PREETHY

Professional Snapshot

* 5.5 Plus years of Diversified Expertise in **Corporate Banking** - **Trade Finance and Cash Management (Liquidity Management).**
* Business Analysis Exposure in the area of Solution Design, Documentation for Trade Finance Product Implementation, Functional design for Liquidity Management solution.
* Certified Documentary Credit - Trade Finance Specialist **(CDCS) ©** awarded by BAFT-IFS School of Finance, UK London.
* Expert in handling - **Documentary Credits – Letter of Credit (LC) Specialist**, Documentary Collections and Open Account Financing, Shipping Documentation – Bills of Lading / Shipping Guarantee and more.
* Proficient in **Trade Finance Regulations** - **UCP 600, URR 725, URC 522, INCOTERMS 2010, SWIFT MT 700 series, ISBP 745 (International Standard Banking Practices).**
* Fair Knowledge on Advance Payments, Guarantees, Factoring, Forfeiting (Supply Chain Financing), BPO (Bank Payment Obligation) and TSU (Trade Service Utility).
* Rich Experience in **Cash Management - Liquidity Management** - **Cash Concentration, Investment Sweeping and Notional Pooling Structures.**
* **Training and Knowledge Management** - Played a prominent role in training and mentoring associates on the client's domain and business. Created knowledge collateral such as Training videos, posters, Business Understanding documents.

Experience

**Current Employer: CAPGEMINI INDIA LTD - (2014 to Present)**

**Designation: Consultant - Business Analyst (Cash Management Domain)**

**Client: Global Transaction Banking - Standard Chartered Bank**

**Project Overview**:

S2BL-Cash Payment System (CPS) REVAL© – a global liquidity management solution provider implemented as a single global entity which is flexible and robust to perform best in class global cash concentration (Liquidity) Payment Mechanisms.

**Roles and responsibilities:**

* Involved in eliciting and creation of Functional Architecture Documents for Cash Pooling System (CPS) REVAL © - multicounty roll out.
* Ensuring compliance of Functional Design / Configuration with Solution Outline / Business Concept
* Authored System Design documents, process workflow diagrams.
* Documenting release notes and configuration specifications.
* Authored “BAU Trouble shooting guide” for effective monitoring along with Impact Analysis documents highlighting the RCA (Root Cause Analysis).
* Authored FMEA (Failure Mode Effect Analysis) for Liquidity Management Application.
* Working closely with Standard Chartered Bank Liquidity Management Operations team in bridging the gap between technical and functional intricacies of the application.
* Liaise with Global Liquidity Product team, Application managers and Implementation managers to capture and produce system document.
* Involved in preparation of monthly / weekly technical dashboards, Desk Top Procedures (DTP), Application Performance Service Review to Business teams.
* Involved in Requirement gathering and authored Concept paper for Standard Chartered Business Activity Monitoring for Cash Management – SC BAM tool.
* Involved in Data Analytics – trend analysis of Incident and Change Management on weekly / monthly basis.
* Project Lead for JIRA – Involved in UVT Testing for implementation across Cash domain in the bank.
* Involved in UVT for BMC Remedy 8.1 migration and successful implementation.
* Representation of Liquidity Management team in “RALPH” – Internal Trainer, from S2BL, Standard Chartered.

**Previous Employer I: HCL Technologies India (2011-2012)**

**Designation: Business Analyst – Banking Domain Consultant - Trade Finance**

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| **Project 1 : Trade Finance – Misys Trade Innovation Plus**  |
| **Client : Misys PLC, London** |

**Project Overview:**

Misys Trade Innovation Plus© consists of a comprehensive set of Business Applications and a revolutionary concept designed to satisfy the processing requirements of the Trade Finance department of a bank.

**Roles and Responsibilities**

* Part of Product Implementation team for TI Plus, for Royal Bank of Scotland along with Misys.
* Hands on experience on TI Plus (Trade Innovation Plus- Misys Solutions Product).
* Served as Domain consultant for Trade finance practice team.
* Involved in preparation of documentation and creating collaterals as technical writer in the form of training decks on all Trade modules of TI Plus.
* Conceptualizing and creating comprehensive e - learning Trade Finance Modules for practice.
* Understanding the core functionalities of the software and produce technical manuscripts and produce business development deliverables.
* Involved in creation of prototypes for various business Trade finance System requirement for proposals received.

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| **Project 2 : S2B-Trade (Straight to Bank Trade Finance System)** |
| **Client: Standard Chartered Bank**  |

**Project Overview:**

S2B is the front end banking portal catering to Trade Finance needs of Corporate Customers and supports services such as Cash management, Collections, Securities Services.

**Roles and Responsibilities**

* Involved in technical writing of documentation and creating collaterals in the form of Application decks on all modules of S2B for implementation in Standard Chartered Bank, Singapore Branch.
* Understanding the “As-Is” architecture of S2B Trade Finance Platform.

**Previous Employer II: Bank of America Merrill Lynch (November 2007- August 2010)**

**Designation: Corporate Banking Trade Finance Operations Executive**

**Roles and Responsibilities:**

* Managed Letter of Credit Advising and Amendments (MT 705, MT 700, MT 720 etc).
* Scrutiny and Verification of Letter of Credit documents (Import and exports) through Negotiation with Individual documentary Scrutiny limits of USD 150,000 equivalents.
* Handled Letter of Credit Transfers Involving issuance of MT 720, Letter of Credit Confirmations and Open account Negotiations.
* Monitoring and Issuance of Reimbursement Authorizations and also acting on Reimbursements Claims (MT 740 and MT 742).
* Handled Documentary collections subsequent payments.
* Prompt correspondence with International banks for realization of export bills.
* Verifying and Tallying the Letter of Credit advising billing and commission cycles.
* Process Transactions in accordance with Sanctions and Risk Approval Matrices in place.
* Compiling and rolling out customized MIS and other analysis and reporting.

**Key Result Areas:**

* Implemented various Process Improvements methods in Maintenance of Registers for Negotiation payments which enabled easy extraction of MIS reports for Customer MIS and Internal Reporting.
* Managed Local presentation Program (LPP) which was a major revenue contributor to Bank of America among all Trade Products.
* Introduced Process of generating tickler alerts for the Export Bills as per maturity date which prevented both the corporate customer and the bank from suffering Interest claims.
* Contributed towards the compilation of Key Operating Procedures (DTP) for LC Advising, LC Negotiations and Reimbursements.
* Played an active role in migration of “Pan India Trade Operations” project at Bank of America-Involved in integration and testing of AOC 2000 Plus, Trade direct Platform, GTEM (Global Treasury and Exposure Management) with Global Banking System (GBS) Trade Portal.
* Part of training team for CDCS aspirants in the branch.

Accolades

* Nomination and successful completion of CDCS Certification (Certified Documentary Credit Specialist), Certified by the International Chamber of Commerce (ICC) within 8 months of joining the bank.
* Received various **Spot Awards and spirit awards** for handling the highest volume with Nil Errors in the Month of October 2008.
* Received **Appreciations from GCS/TBG Head/COO** for prompt Client Service TAT and various operational efficiencies.
* Spot Award received within 4 months as “Best Contributor to Payment Practice” from CAPGEMINI INDIA PVT LTD for delivering high level technical dashboard to client “Standard Chartered Bank” – nominated as one of the best presentations in the bank.

Education

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| **Degree** | **Institution** | **Aggregate/ CGPA** |
| Masters in Business Administration | Anna University, College of Engineering Campus, Chennai-India | 8.5 / 10 |
| Certified Documentary Credit Specialist (CDCS) | BAFT-IFS IFS School of Finance UK, London, Incorporated by the Royal Charter London | N.A |
| Graduation in Commerce | University of Madras, Chennai - India | 86% |

Technical Skills

* Proficient using Office Tools (MS-Word, MS-Excel, MS-PowerPoint, MS Visio)
* Others – JIRA, BMC Remedy 8.1, Microsoft SharePoint.

**Job Seeker First Name / CV No: 1713480**

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