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| **LATHEEF**  |  |

**Applying for the post ofTeacher/ Lecturer in Economics and Business Studies**

**CAREER OBJECTIVE**

Dedicated and student-focused teaching professional, who is committed to providing a well-balanced, supportive and engaging environment for all students,. Proficient at tailoring lesson plans to incorporate student’s diverse interests, and capture their attention and imagination. Talent for integrating thematic units, co operative learning projects and class discussion to generate independent thought in students. Hard working and trustworthy educator, who strives to collaborate with all members of the organization community to meet the needs of students and promote the philosophy of the organization.

**EDUCATION AND CREDENTIALS**

**Master of Business Administration-**KSOU Mysore2016

**Master of Arts in Economics** – Mangalore University 2009

**Bachelor of Education** – Mangalore University 2012

**Bachelor of Arts** – Mangalore University 2007

**EXPERIENCE DETAILS**

* Worked as an Economics Lecturer in P.A Pre-University College Mangalore from October 2009 to June 2010
* Worked as an Economics Lecturer in St. Thomas College Belthangady for B.com and BBM students from July 2010 to December 2014
* Worked as NSS officer in St. Thomas College Belthangady from June 2011 to April 2014.
* Worked as Head Master in Manshar Public School (English Medium) Gerukatte Belthangady Mangalore from December 2014 to November 2015.

Responsibilities

* Prepare and deliver the lectures to the students in class.
* Prepare course materials such as syllabi, homework assignments, and handouts.
* Evaluate and grade students' class work, assignments, and papers.
* Keep abreast of developments in their field by reading current literature, talking with colleagues, and participating in professional conferences.
* Maintain student attendance records, grades, and other required records.
* Had the experience of evaluator for the degree examination of Mangalore University .
* Initiate, facilitate, and moderate classroom discussions.
* Maintain regularly scheduled office hours in order to advise and assist students.
* Advise students on academic and vocational curricula, and on career issues.
* Serve on academic or administrative committees that deal with institutional policies, departmental matters, and academic issues.
* Given lecturing in the different disciplinary subjects under economics like principles of

Economics, business economics, microeconomics, macroeconomics, public finance, banking

Theory and practice, money and public finance, international trade and finance.

* Participated different national level seminars.
* As a welfare officer I served good for the institution ,students and for my colleagues
* As a discipline and anti-ragging cell officer maintained good discipline.
* As a Deputy Chief for the degree examination of Mangalore University I worked in Government First Grade College Belthangady on October 2015 to November 2015.

**SKILLS**

* Demonstrated sound work ethics
* Self-motivation, initiative with a high level of energy.
* Able to inspire, comfort, build self-esteem
* Excellent communication skill (children and parent oriented)
* Ability to listen to children and parents
* Knowledge of developmental theory and corresponding practice of education
* stress and time management ability

**PERSONAL DETAILS**

Date of Birth : 07/10/1986

Sex : Male

Marital Status : Single

**Job Seeker First Name / CV No: 1714590**

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