|  |
| --- |
| **MARILET** |
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**OBJECTIVE**

To obtain a position that will utilize my knowledge, organizational skills, experience and educational background and ability to work well with people. As a determined, ambitious and self-motivated individual, I can work with minimal supervision alone and a good team player. All the while improving my time management and people management skills and exceeding my assigned tasks, thus adding value to the overall growth and profitability of the organization.

**QUALIFICATIONS SUMMARY**

JDA Factory Planner Software  Supply Chain

Production Planning and Control  Process Improvement

SQL Developer  Materials Planning

**PROFILE**

* **Technical proficient in Factory Planner Software**
* **Performs several simulation in local laptop to test if the enhancement is feasible and will give good results before implementing the enhancements to the existing system**
* **Technical proficient in SQL (Sequence Query Language) Developer**
* **Creates of reports using SQL and debugs SQL queries whenever there are issues or errors encountered in the system.**
* **Knowledgeable in Production Planning and Control**
* **Customer and Personal Service**
* **Knowledge of principles and processes for providing customer and personal services. This includes customer needs assessment, meeting quality standards for services, and evaluation of customer satisfaction.**
* Microsoft Office Applications [Excel, Word, Power Point, Access]
* Skilled in working effectively with diverse groups at all organizational levels to achieve common objectives
* **Analytical thinker**
* **Hard working and willing to learn.**
* **Can work under pressure.**

**PROFESSIONAL EXPERIENCE**

**May 2015 – Present MAXIM PHILS. OPERATING CORPORATION CAVITE - PHILIPPINES**

**BUSINESS ANALYST I | MAY 2015 – PRESENT**

* Addresses planning issues regarding the suggested plan of the Factory Planner software.
* Analyzes the feasibility of new systems and enhancements to existing systems.
* Ensures that the system design fits the needs of the users.
* Validates the activities and/or enhancements to determine if the solution has fulfilled the requirements.
* Defines and documents customer business functions and processes.
* Coordinates with the solution team whenever there are enhancements on the current system.
* Maintains and enhances Factory model using SQL.
* Debugs SQL queries in order to identify the errors or issues encountered on the plan
* Coordinates with the planning for any changes on the things they wanted to be considered in FP.
* Monitors the suggested plan and projection of Factory Planner to check if the plan is feasible or not.
* Supports data error resolution and documentation.
* Performs other duties as required.

**March 2013 – May 2015 ON SEMICONDUCTOR PHILS. CAVITE - PHILIPPINES**

**SUPPLY CHAIN PLANNER | MARCH 2013 – MAY 2015**

* Addressed planning issues regarding the suggested plan of the Factory Planner software.
* Analyzed the feasibility of new systems and enhancements to existing systems.
* Ensured that the system design fits the needs of the users.
* Validated the activities and/or enhancements to determine if the solution has fulfilled the requirements.
* Defined and documented customer business functions and processes.
* Coordinated with the solution team whenever there are enhancements on the current system.
* Maintained and enhanced Factory Planner model.
* Provided and enhanced tools/reports to the Planning team that will help them in their daily tasks.
* Provided Target Output in the Manufacturing using Factory Planner.
* Coordinated with IE team for any updates in the UPH and machine inventories.
* Coordinated with the manufacturing for any changes on the things they wanted to be considered in FP.
* Monitored the suggested plan and projection of Factory Planner to check if the plan is feasible or not.
* Performed others duties that may be assigned.

**April 2012 – March 2013 PHILIPPINE AUTO COMPONENTS INC. (DENSO) LAGUNA PHILIPPINES**

**JUNIOR PRODUCTION PLANNER/MATERIALS PLANNER | APRIL 2012 – MARCH 2013**

* Prepared, reviewed, and issued daily and monthly production schedule in accordance with the most current issued customer order to satisfy the 100% customer delivery performance.
* Updated monthly plan and forecast in order for the materials planner to check and validate if they have enough supply for the demand.
* Ordered passthru parts from the overseas suppliers based on the quantity that the Aftermarket Department generated from the customers.
* Performed CIGMA transactions such as finished foods item MA preparation, production plan amendments, order fluctuation checking, and delivery date checking.
* Prepared daily production schedule and forwards it to Material Planner for parts checking, before issuing to Production sections one day before actual production dates.
* Checked, updated and coordinated daily received customer order change reports.
* Regularly coordinated with Material Planner for any big order fluctuation receives to ensure smooth production scheduling and production operation.
* Coordinated with Sales and Aftermarket Sections regarding any foreseen or sudden delivery troubles encountered.
* Monitored production section performance and updates daily output capacity on the monthly production volume report.
* Conducted meeting with internal section regarding any production abnormality that might affect delivery performance to customer.
* Ordered materials from Japan and Non-Japan Import suppliers based on the order quantity coming from the Aftermarket Section.
* Coordinated with suppliers for any necessary adjustments required.
* Performed other duties assigned from time to time.

**SEMINARS and TRAININGS ATTENDED**

*Title Date Place*

JDA Factory Planner Training Sept 2014 ON Semiconductor Phils.

**EDUCATION**

2007-2012 College Bachelor’s Degree – Industrial Engineering

Colegio de San Juan de Letran – Calamba, Philippines

2003-2007 Secondary Sta. Cecilia Catholic School, Philippines

1997-2003 Primary Sta. Cecilia Catholic School, Philippines

**PERSONAL INFORMATION**

Age: 25 yrs old

Nationality: Filipino

**Job Seeker First Name / CV No: 1714980**

[Click to send CV No & get contact details of candidate](http://www.gulfjobseeker.com/feedback/submit_fb_em.php)

