**SURAJ**

**CAREER OBJECTIVE:**

Passionate and highly energetic team-player; seeking to share high level of

Experience and skills in the field of retail sales and gain further experience while enhancing the company's productivity and reputation

**WORK EXPERIENCE:**

**RETAIL SALES ASSOCIATE -DIGITAL CAMERA DVC/DSLR**

National Store LLC | Canon-Dubai | July 2013 -Present

**JOB PROFILE:**

National Store is the pioneer organization of ‘CANON’ brand and deal with Digital Cameras DVC (Camcorders) & DSLR'S

* Establishing relationships with new customers
* Monitoring stock movement & prepare inventory report on weekly basis
* Conducting market survey & reporting to sales manager about sales and market situations on weekly basis
* Provide inventory of products
* Responsible for stabling and maintaining excellent support with store managers and associates, take inventory, orders products, set up displays and related paper work

**ASSISTANT INCHARGE -STOCK CONTROLLER**

Choithram & Sons| Qatar| Jan 2006 to July 2010

**JOB PROFILE:**

* Responsible for Receiving & Documenting incoming & outgoing stocks and products of the company
* Maintaining the proper arrangement of warehouse according to the category wise
* Involved in stock control such as inventory
* Scanning barcodes of the items being received for dispatching to customer
* Checking inventory & ensuring all items are correct and tally
* Reporting to manager and giving update regarding warehouse situation
* At the end of the year doing stock checking

**SALES REPRESENTATIVE -HOUSEHOLD & NOVELTY**

Choithram & Sons| Qatar| May 2002 To 2005

**JOB PROFILE:**

* Providing excellent customer service assistant & skills such as product demonstration by giving informative
* Information about the product & giving them an enjoyable shopping experience & handling customer complain
* Processing Transactions quickly and accurately such as Delivery, Installation, Ordering, pull-out & requesting to the Supplier
* Maintaining high quality standards of merchandizing & eye-catching effective displays within the store
* Monitoring Sales daily, weekly and monthly
* Winning sales to meet targets

**EDUCATION QUALIFICATION:**

**HIGHER SECONDARY EXAMINATION (COMMERCE)**

Shree Kerwani Higher School |Nepal| Nov 2001

**SECONDARY SCHOOL LEAVING CERTIFICATE**

Shree Kerwani Higher School| Nepal| May 1999

**SKILLS & COMPETENCIES:**

* Result oriented – Ability to achieve the target within given time
* Persuasiveness – Know-how to demonstrate, promote and sell
* Adaptability – Efficient under pressure, always meet deadlines
* Interpersonal communication –Effective coordinator, excellent verbal and written

**AREA OF EXPERTISE:**

* Relationship building
* Customer needs assessment
* Negotiations
* Resolving client concerns
* Strong follow-up
* Accuracy and punctuality

**LANGUAGES:**

ENGLISH, ARABIC, NEPALI & HINDI

**PERSONAL DETAILS:**

Nationality: Nepali

Date of Birth: 23 /March/1980

Marital Status: Married

**Job Seeker First Name / CV No: 1716882**

[Click to send CV No & get contact details of candidate](http://www.gulfjobseeker.com/feedback/submit_fb_em.php)

