**ABDUL**

**Career Goal**

To Secure Career oriented position, offering challenging assignments with matching monetary rewards. Having gained some valuable experience in the Indian Medical field, I am now very keen to gain some more experience overseas, preferably in the Medical field, where I can use my technical knowledge and my hands own experience to provide and improve the services offered to the patients. I am hardworking, committed and very reliable, and can assure any future employer that I will give 100% commitment.

**General Description**

Evaluate and process outpatient claims such as UAE network claims, resubmission claims, International claims and reimbursement claims.

**Professional Experiance**

* **DAMAN INSURANCE COMPANY DUBAI ( 06-05-2014 to Till Dated )**

Job Title : Medical Claims Processor.

Department : Claims.

***Main Duties :-***

* Evaluate medical necessity and consistency of diagnosis, procedure and drug codes and descriptions stated on the claims according to accepted medical coding rules and guidelines while processing claims according to expected daily target, quality, and other key performance indicators.
* Ensure accurate application of contractual prices and discounts, schedule of benefits, correct allocation of benefits, collection of deductibles, co-payments, observance of policy limits, and adherence to claims submission protocols.
* Escalate observations about providers’ trends to the supervisor in order to improve the quality of providers’ claims.
* Report fraud and abuse of the provider to supervisors.
* Deliver high quality customer service and respect medical and work ethics at all times.
* Consistently, efficiently and effectively work on achieving daily targets.
* **K.M.M HOSPITAL, PUTHENPALLY – KERALA, INDIA ( 10-01-2013 to 10-02-2014 )**

 Job Title : Staff Nurse.

Department : Emergency.

***Main Duties :-***

* Attending Emergency / Accidence Cases.
* Trauma Patient.
* Cannulation Catheterization.
* **MIMS HOSPITAL, KOZHIKODE – KERALA, INDIA ( 04-09-2010 to 09-12-012 )**

Job Title : Cardiac surgical nurse.

 Department : Cardiac surgical ICU.

***Main Duties :-***

* Intubation.
* Extubation.
* ICD Removel.
* To care after cardiac surgical patient.
* Monitor Vitals.
* To care ventilator patient.
* **SHUKAPURAM HOSPITAL, EDAPPAL – KERALA, INDIA (01-03-2010 to30-08-2010)**

 Job Title : Staff Nurse.

Department : Emergency.

***Main Duties :-***

* Attending Emergency / Accidence Cases.
* Trauma Patient.
* Cannulation Catheterization.

**Skill**

* Good command of written & spoken English.
* Ability to accurate & apply new skills.
* Flexible& able to work under pressure.
* Respect & maintain confidentially.
* Base knowledge of health Insurance concepts.

**Academic Education**

**BACHELOR OF SCIENCE IN NURSING (BSc NURSING)**

DURATION **:** **4 YEARS FULL TIME (2005 TO 2009)**

AWARDING BODY **:** **RAJIV GANDHI UNIVERSITY,KARNATAKA - INDIA**

INSTITUITION **:** **COLAMBIA COLLEGE OF NURSING BANGALORE**

**HIGHER SECONDARY EDUCATION**

DURATION **:** **2 YEARS FULL TIME (JUN 2003 TO MAR 2005)**

AWARDING BODY **:** **BOARD OF HIGHER SECONDARY EXAMINATION**

 **KERALA - INDIA**

INSTITUTION **:** **ICA ENGLISH HIGH SCHOOL, VADAKKEKAD - INDIA**

**Other Participations**

**BLS AND ACLS**

YEAR **: 2011 DECEMBER**

AWARDING BODY  **: AMEICANS HEART ASSOCIATIONS**

INSTITUTION **: IIEMS(INDIAN INSTITUTE OF EMERGENCY MEDICAL**

 **SCIENCE)**

**PG DIPLOMA IN CARDIAC SURGICAL ICU**

YEAR **: 2011 AUGUST**

AWARDING BODY **: MIMS HOSPITAL,CALICUT**

INSTITUTION **: MIMS**

**Computer Proficiency**

* Familiar with windows 7
* MS office
* Internet surfing

**Personal Details**

Nationality/Marital Status **: Indian/Married**

DOB **:** **3rd May 1985**

**Linguistic Capabilities**

Read & Write **:** **English, Hindi, Arabic & Malayalam**

Speak **:** **English, Hindi & Malayalam**

**Job Seeker First Name / CV No: 1719054**

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