##### CURRICULUM VITAE

**Amjad.289070@2freemail.com**

***AMJAD***

###### **OBJECTIVE:**

* To secure a challenging position in an environmental which provides opportunities to fully utilize and improve my knowledge and education in a congenial atmosphere.

**PROFESSIONAL**

**QUALIFICATIONS:**

* Passed Matriculation Examination with Science in 2007 with 2nd Division from Secondary Board of Education Karachi.
* Passed Intermediate Examination with Commerce in 2009 with 2nd Division from Board of Intermediate Education Karachi.
* Bachelor of Commerce **B.Com. Part-II,** Continue.

**PROFESSIONAL**

**QUALIFICATIONS:**

* **Computer Information Technology (CIT)** from Global Computer Institute, Karachi-Pakistan.
* **Six Months English Language Course** from Domino English Language Center Karachi-Pakistan.

**WORK EXPERIENCE:**

* 01 years working experience as a “Data Entry” in Muslim Commercial Bank, Karachi-Pakistan.
* Working as Sales Cum Driver in Premier Printing Press L.L.C Dubai-UAE (From Sep 2015)

**SKILLS:**

* **Operation System:**

Windows XP & Windows 7 etc.

* **Packages:**

MS Office, Graphics & Print Media, Internet+Multimedia.

**Professional Strength:**

* **Driving**-Light Vehicle.

 Through knowledge of Dubai Roads (& all other states in UAE)

* Departure, Arrival, Tours, Safari’s, Delivery &

Pick & Drop of office Visitors etc.

* Cheque collection and deposit, All office related works.

**License Details :**

* Holding UAE Valid Driving License.
* **Expiry Date : 20/05/2025**
* **Vehicle Permitted : Light Vehicle (3)**

**PERSONAL**

**INFORMATION’S:**

* **Date of Birth :** 5th February 1990
* **Marital Status :** Single
* **Nationality :** Pakistani
* **Religion :** Islam
* **Language Known : English, Arabic, Urdu & Balochi**

**Date :**

**Place : AMJAD**