Bibinraj

[Bibinraj.293962@2freemail.com](mailto:Bibinraj.293962@2freemail.com)

**CareerObjective**

To obtain a challenging career by utilizing my potential & skills in a professional manner this will continue to the growth of the industry as well as for my personal growth.

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| --- | --- | --- | --- |
| **Position** | **Industry** | **Years** | **Reporting to** |
| Assistant Financial Controller | MAF Carrefour Hypermarkets LLC., Oman | 5 Years | Financial Controller - Stores |
| GL Accountant | MAF Carrefour Hypermarkets LLC., UAE | 1 Year | Finance Manager - Stores |
| Accountant AP / AR | MAF Carrefour Hypermarkets LLC., UAE | 2Years | Finance Manager - Stores |
| Accountant | South Kerala Cashew Exporters, India | 5Years | Managing Director |

**Key Skills and Traits**

* Skills and knowledge in Accounting and keep current with developments and trends.
* Knowledge and ability to use applicable information technology and systems to meet work needs.
* Monitor and collect data to assess accuracy and integrity, analyze data, ensure compliance with applicable standards, rules regulating and internal control.
* Evaluate prepared documentation and presentation.
* Well organized and an excellent team player with a proven ability to work proactively in a complex and busy office environment.
* Creating and maintaining professional and persuading communication with customers, vendors, financial institutions and others.
* Creating and fostering professional relationship with senior management and board of directors.
* Performance under extreme pressure and meeting deadlines.
* Adherence to professional ethics and code of conduct at all times.

**Education**

* 1996 – 1998 B.com in Accountancy Govt. College Attingal (Under Kerala, University of Kerala.)
* 1999 Higher Diploma in Co – operation (Under Kerala, University of Kerala.)

**Key Systems and Tools**

* Accounting Software in JDE Edwards
* Accounting Package placed in Grade A
* M. S. Office ( Excel, Word, Power Point etc )

**Work Profile**

* Analyzingfinancial data and making conclusion.
* Preparing and Collecting Payable / Receivable Reports.
* Analyzing yearend financial accounts.
* Developing sustained high performance Finance and Operations Teams.
* Passing Provisions on monthly basis.
* Preparing Pay Roll.
* Handling Petty Cash Expenses.
* Conducting Store Level Inventories on Quarterly basis.
* Effective knowledge in FATT Inventories.
* Preparing Consignment Sales and Commissions on monthly basis.
* Checking, Calculation and processing of Store Fees, rebates and revenues.
* Preparation of monthly Store Results.
* P/L and Balance Sheet Reporting.

**Languages Known** : -English / Hindi & Malayalam

**Interest & Activities**

Sports, Music and Travelling

**Reference up on Request**

**Declaration**

I hereby declare that information furnished above is true to the best of my knowledge.