**Christian**

**JOB OBJECTIVE**

To become a part of your highly-reputable company to which I can utilize and maximize my strong organizational skills, educational background, experiences and ability to work well with people.

**QUALIFICATIONS:**

* Registered Professional Teacher under Philippine Professional Regulation Commission
* Proficient and effective in oral, writing and interpersonal skills
* Adept in speaking and writing both in English and in Filipino
* Highly motivated, creative and versatile person
* Good analytical and problem solving skills
* Quick to learn and can easily adapt in a challenging environment
* Willing to work long hours without physical stress or annoyance
* Highly competent and dedicated

**OFFICE SKILLS:**

* Efficient in computer operations such as Adobe Photoshop, Movie Maker, Microsoft Office (Word, Excel, PowerPoint, Publisher,)
* Answers phone calls effectively and in a professional manner
* Highly skilled in welcoming and directing clients and guests
* Well-organized in typing mails, letters, photo copying, distributing materials, and maintaining office files.

**WORK EXPERIENCES**

* ***JESUS IS LORD COLLEGES FOUNDATION, INC.***

Secondary Teacher, K-12 Curriculum, Grade 7

2014 – March 2016

* ***JESUS IS LORD COLLEGES FOUNDATION, INC.***

**Teacher**

**June 2014 – March 2016**

**Duties and Responsibilities as Teacher**

* Prepares and make Learning Plans
* Assesses students’ learning and character development
* Teaches values foundation to students
* Counsels students
* Computes students’ grades
* Prepares and administers examinations, quizzes and performances
* Maintains and keeps records students
* Counsels students during Retreats
* Manages class budget and resources.
* Setting-up the classroom to make it conducive for learning
* Writes and produces new teaching materials, including audio and visual resources.
* Supports and supervises educational games, sports and craft activities
* Teaches different kinds of sports, dance, arts, music and health.

**EDUCATIONAL BACKGROUND**

**Tertiary: Polytechnic University of the Philippines**

 Manila, Philippines

 Bachelor in Physical Education

 2010-2014

Secondary: Batasan Hills National High School

 Batasan, Quezon City

 2006-2010

Primary: Payatas A Elementary School

 Payatas A, Quezon City

 2000-2006

**Affiliations** Professional Teacher

 Philippine Professional Regulation Commission (PRC)

 April 2015

 Secondary Teacher, K-12 Curriculum, Grade 7

Jesus is Lord Colleges Foundation Inc., Bulacan, Philippines
2014 – March 2016

Secondary Teacher, K-12 Curriculum, Grade 8 (On the Job Training)

Batasan Hills National High School, Manila, Philippines –
2013 – 2014

College Instructor, On-Campus Teaching

Polytechnic University of the Philippines, Manila, Philippines –
2013 – 2014

**PERSONAL DATA**

 Date of Birth: June 26, 1993

Place of Birth: Manila

 Height: 5’2

 Weight: 48 kls.

 Citizenship: Filipino

 Civil Status: Single

**SEMINARS ATTENDED**

 **11th APA sports meet badminton championship**

PSC Badminton hall, RMSC

 February 26-March 1, 2013

**24th JILCF Annual National Convention**

Jesus Is Lord Colleges Foundation, Inc.

 Bunlo, Bucaue, Bulacan

May 27-28, 2014

**Active Learning Assesment**

Jesus Is Lord Colleges Foundation, Inc.

 Bunlo, Bocaue, Bulacan

May 27, 2014

**3rd Annual Teacher’s retreat**

 Jesus Is Lord Colleges Foundation, Inc.

 Green valley Hotel, Baguio city

 Jan 9-10, 2015

**Anti-Bullying Law**

 Jesus Is Lord Colleges Foundation, Inc.

 Bunlo, Bocaue, Bulacan

 May 27, 2015

**Formative Assessment and School Quality Service**

 Jesus Is Lord Colleges Foundation, Inc.

 Bunlo, Bocaue, Bulacan

 May 27, 2014

**Trends for Quality and Excellence in Schools**

 Jesus Is Lord Colleges Foundation, Inc.

 Bunlo, Bocaue, Bulacan

 May 30, 2015

**2016** **Division training orientation on the management of learners’ information system among private schools.**

Jesus Is Lord Colleges Foundation, Bocaue, Bulacan

January 28, 2016

**Job Seeker First Name / CV No: 1766628**

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