**Carrier Objective: *Curriculum Vitae***



**Anu**

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**Carrier Objective:**

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| Seeking a challenging position where I can fully utilizemy knowledge and abilities. |

**Qualifications:**

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| **Examination** | **Institution / Board of Examination** | **Year Passed** |
| Pre Degree | University of Kerala | 1993 to1995 |
| Secondary School Leaving Certificate | Board of Examination, Govt. of Kerala | 1993 |

**Academic Qualification:**

**Professional Qualification:**

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| **Examination** | **Institution / Board of Examination** | **Grade** |
| Diploma in **Safety Engineering and Management** | Bharathiar University | First Class |
| Diploma in **Industrial Safety and Construction Safety Engineering** | Hindustan Institute of Safety  Engineering | A - Grade |
| **Safety Officer** Training | Global Safety Consultants |  |
| Diploma in **General Nursing** | St. Mary's College of Medical Sciences | First Class |

**Work Experience: 1 year experience as a Safety cum Housekeeping**

**Supervisor.(3 star hotel)**

**7 years experience as a Staff Nurse.**

**Languages Known: English, Malayalam Tamil &Hindi at a moderate level**

**Computer Knowledge: Working knowledge of word processing, e-mail &**

**Internet.**

***Job Profile***

***Preparing ,Introducing, Monitoring of concepts, rules and regulations governing***

***H S E protections.***

***H S E Plans for the projects ,Educate ,motive and train staff and workers in H S E Aspects.***

***Carrying out job Safety Activity Risk Assessment.***

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| ***©Curriculum Vitae***  *©©*  **Post Applied for- Assistant Health and Safety Officer.** |

***Make Risk Assessment of all jobs practicing in the project site with concerned Department***

***Formation of Safety Committee-Site inspection and Conducting Meeting. Selection and***

***Procurement of personal protective equipments/ safety equipments look after all the safety***

***measures of men ,material ,and machinery conducting Toolbox Talks.***

***Creating Safety Awarness among workers through Tool box Talks ,Safety Induction / Orientation/PEP Talks.***

***Conduct safety audit of documents and site safety condition ,maintainance, compliance report***

***of internal audit ,client audit external audit and daily observations.***

***Preparing different H S E Plans suitable to site and as per the company standards.***

***Prepare weekly report of unsafe act unsafe condition and open unsafe condition.***

***Hobbies: Cooking, Reading & Writing cookery blog and Published Indian***

***Recipes in various Kerala Periodicals.***

***I do here by declare that the details furnished above are correct and true***

***to the best of my knowledge and belief.***