**RESUME**

**Name :- AMANDEE**

[**Amandee.296386@2freemail.com**](mailto:Amandee.296386@2freemail.com)

**Career Objectives:-**

Seeking for an opportunity in the Industry to raise my career. Being innovative in nature, I am willing to utilize my skills/learning that , I’ve acquired during my study and work experience.

**Academic Record:-**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Course** | **Board/University** | **College/School** | **Year** | **%-age** |
| **BSC – IT**  **(Distance Education)** | Lovely Professional  University , Jalandhar | Lovely Professional  University , Jalandhar | 2012-2014 | **65%** |
| **Polytechnic Diploma**  **(Computer Engg.)** | Punjab State Board Of  Technical Education | Mehr Chand Polytechnic  College, Jalandhar | 2007-2010 | **6 5.5 %** |
| **Senior School(10th)** | CBSE | St. Mary’s School Jail  Road Gurdaspur Punjab | 2006-2007 | **61.64 %** |

**Technical SKILL:-**

|  |  |
| --- | --- |
| Desktop - Operating System | Microsoft windows - XP, 7, 8, 8.1 & 10 |
| Server - Operating System | Microsoft Window Server 2008 r2/2012r2 |
| Firewall and Antivirus | FortiGATE and AnexGate (Hardware) Firewall Configuration, network route management, load balance, User traffic and user activity analysis.  And ensuring the security of the network and servers.  Symantec Antivirus end point protection management.  Quick Heal Total Protection. |
| Remote Software | Team Viewer, Ammy, Radmin, Show mypc, Any Desk, MS net meeting. , |
| VM ware/Virtual Box | Virtual Machine workstation/server installation. |
| Other Software | Microsoft Office/excel ,MS Outlook, Open Office, |
| Front end tools | Adobe Photoshop, Reader, Corel Draw. |
| Biometric Machine | Biometric Fingerprint attendance machine |
| SQL Server | Installation, Configuration, restoring, backup, and repairing of database |

**Languages:-**

|  |  |  |  |
| --- | --- | --- | --- |
| **Languages.** | **Speaking** | **Reading** | **Writing** |
| English |  |  |  |
| Hindi |  |  |  |

**Certification :-**

1. **CCNA** (Router & Switching) from **HCL Info system** Jalandhar.
   1. 2. Hardware Course from **NIIT** Jalandhar
   2. **Professional Experience:-**
2. Experience working with the Stock Exchange Broker “**MaxGrowth Capital Pvt. Ltd.** “from Jan 2012 to August 2015 as **“IT Executive”**.

**Duties:-**

* Working with windows server 2003 /2008R2. \2012 R2
* Trading & Back office Database updation.
* Hands on working with Anex Gate Firewall.
* Responsible for user traffic monitoring, load balance, and network analysis, Providing technical support to RMS (Risk Management Team ) and remote Branches / Clients for Trading/ Back office software and other network related issues.
* Responsible for window desktop/server operating system installation, error analysis and troubleshooting .Configuring window services.
* Responsible for installation of other software like antivirus, MS-office, Open office, Adobe reader, PDF converter etc. Responsible for network drive sharing /management.
* Responsible for network printer installation, sharing /management Remote installation and configuration of trading software.
* FTP server management.
* Server Backup on daily basis.
* And good knowledge working with Trading software’s ( Fast Trade, Market Pulse, NSE-NOW)
* Assets Management Handling vendors

1. Present working with “**Delhi Punjab Good’s Carrier**” as “**Senior IT Executive”**

**Duties:-**

* Working with windows server 2008 r2. /2012-r2
* SQL server Installation, Configuration, restoring, backup, and repairing of database
* Backup on daily basis of all servers.
* Hands on working with FortiGATE Firewall. And ensuring network security.
* Responsible for user traffic monitoring, load balance, and network analysis, Providing technical support to all Branches
* Installing and configure Virtual Machine workstation with windows server’s
* IT Assets Management .

**Area Of Interest:-**

1. Computer Network’s /IT.

**Additional Capabilities:-**



* + - Willing to work in a flexible schedule including night shift and weekends.



* + - Strong Communication, interpersonal and problem solving skills.



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* + - Energetic, friendly and customer oriented personality.

**Hobbies:-**

1. Surfing Net /Playing Computer Games

**Personal Details:-**

Full Name : - Amandeep

Marital Status : - Single

Nationality : - INDIAN

**Certification:-**

I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describe my qualification.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_