** Sajna**

**Sajna.298102@2freemail.com**

**Career Objectives**

 **To obtain a challenging position as a nurse executive in a health care facility where I can utilize my skills, knowledge and experience to provide quality health care.**

**Personal Data**

Date of birth : 21st March 1988

Sex : Female

Civil Status : Unmarried

Citizenship : Indian

Languages Spoken : English, Hindi, Malayalam, tamil, kannada.

**Academic Profile**

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| --- | --- | --- | --- |
| **Course** | **Duration** | **Board** | **Institution** |
| S.S.L.C | 2003-2004 | Kerala Secondary Education Board | St Joseph English Medium Higher Secondary School Cherupuzha, India. |
| Plus Two | 2004-2006 | Higher Secondary Education Board | St Thomas Higher Secondary School Thomapuram, India. |

**Graduation: Bsc Nursing**

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| --- | --- | --- | --- |
| **Course** | **Duration** | **Board** | **Institution** |
| BSc Nursing | 2006-2011 | Rajiv Gandhi University of Health Sciences, Bangalore  | Quality Health Care College of Nursing, Bangalore, India. |

**Certificates**

|  |  |
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| **Course** | **Validity** |
| Basic Life Support | Jan 2016- Jan 2018 |

**Work Experience**

|  |  |  |  |
| --- | --- | --- | --- |
| **Hospital** | **Bed Size** | **Designation** | **Duration** |
| Apollo Medical Centre Abudhabi, UAE. | General & dental department | Registered Nurse  | 23 Nov 2014 to Still Working |
| Kokilaben Dhirubai Ambani Hospital, Mumbai, India. | 750beds | Staff Nurse | 21 Jul 2011 to 22 Oct 2013 |
| Marian Medical Centre Arunapuram, Pala Kerala, India. | 300 beds | Staff Nurse | 27 Oct 2010 to 31 May 2011 |

**Clinical Experience -4.5Years**

* **Marian Medical Centre, Pala, India.**

 Operation Theatre : 27 Oct 2010 to 28 Jan 2011

 Cardiology Ward : 29 Jan 2011 to 31 May 2011

* **Kokilaben Dhirubhai Ambani Hospital, Mumbai, India.**

 Medical Surgical and Orthopedics Ward : 21 Jul 2011 to 22 Oct 2013

* **Apollo Medical Centre, Abu dhabi, UAE.**

 General and Dental Department : 23 Nov 2014 to Still Working

**Main Procedure Performed**

* Surgical Dressing
* IV Cannulation
* Blood collection
* Tracheostomy care
* Catheterization and bladder irrigation
* Peg tube feeding
* Transfusion of blood and blood products
* Assisted in lower segmented caesarean section
* Assisted in laproscopic appendicectomy and minor surgeries
* Assisted in root canal, Assisted in tooth extraction
* Sterilization of instruments

**Nursing Responsibilities**

* Maintaining CSSD, ward protocols and crash cart check list
* Collection of Samples for investigations and maintaining the patency of iv line
* Maintain records & reports
* Administration of medications
* Pre-operative preparation & post-op care
* Observing changes in patient’s conditions, takes necessary action and report to the concerned authority.
* Health education to the patients and his/her family
* Practice team leadership

**Types of Cases And Patients Handled**

* Total hip replacement, Total knee replacement
* Vertibroplasty
* Arthroscopy
* Mastectomy
* Creutzfeldtjakob disease
* Parkinsonism
* Diabetes
* Hypertension
* Cystoscopy
* Dengue fever
* Fracture
* ORIF
* Lumbar decompression
* Chemotherapy
* Lukeamia
* Cammando Surgery
* Appendicectomy
* Hystrectomy
* Laproscopic and Robotics Surgeries.

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