M DHAMODARAN

**Career Profile:**  
 Ready the face the challenging responsibilities which allows me to improve my skills, knowledge, abilities and rich experience, for the growth of self and development of the organization

. **Core Competencies**

* **More than 10 years of professional experience in jewelry sales**
* **Comprehensive knowledge of the methods and techniques of sales and marketing**
* **Extensive knowledge of different types of Diamond, Gold, Gemstones and Silver**
* Skilled in using telephone, computers and other business related equipment
* Customer oriented with good communication and interpersonal skills
* Physically fit and has the ability to stand up to 12 hours per shift
* Flexible and has the ability to handle multiple tasks

**Professional Experience:**

**Organization: Coimbatore**

**Duration: October 2015 to till date, Assistant Manager - Sales**

* Perform the tasks of helping customer in selecting the merchandise of Clear Jewelry Care and offer complimentary to the purchase items
* Handle the tasks of developing a clientele by making the client to fill the client profile card and using customer cards to send notification of sales, thank you notes, and special events.
* Responsible for supervising routine follow ups including Customer Care Follow up(CRM), Reorder Follow up, Customer Order follow up, Bulk customer follow up, VIP customer follow up, Marketing team follow up, saving scheme follow up, Daily target follow up, cash closing, old gold closing follow up, old silver follow up, Daily O/B & O/L follow up, first In- First out follow up
* Perform other additional responsibilities as assigned by the store or counter manager

***Organization: Sri Kumaran Thangamalligai, Coimbatore & Udumalapet (One of biggest jewelers in India)  
Duration: June 2013 to October 2015 (2.5 Years)  
Designation: Jewelry - Branch Showroom Supervisor***

* Perform the tasks of helping customer in selecting the merchandise of Clear Jewelry Care and offer complimentary to the purchase items
* Handle the tasks of developing a clientele by making the client to fill the client profile card and using customer cards to send notification of sales, thank you notes, and special events.
* Responsible for supervising routine follow ups including Customer Care Follow up(CRM), Reorder Follow up, Customer Order follow up, Bulk customer follow up, VIP customer follow up, Marketing team follow up, saving scheme follow up, Daily target follow up, cash closing, old gold closing follow up, old silver follow up, Daily O/B & O/L follow up, first In- First out follow up
* Perform other additional responsibilities as assigned by the store or counter manager

***Organization: DAR Jewelers, Coimbatore  
Duration: August 2008 to May 2013 (5 Years)  
Designation: Jewelry Sales executive***

* Responsible for showing and explaining the various features of items to potential customers
* Perform the tasks of handling cash payment or credit card as well as check credit card to ensure the reliability of purchasing
* Handle responsibilities of cleaning, maintaining and organizing the display cases to make it appear in appealing way to customers
* Responsible for explaining return polices, payment modes, payment services and other services
* Handle the tasks of supervising the store and report suspicious activities to the store manager, if any
* Perform responsibilities of entering sales information on a daily and weekly basis

**Organization: Emerald Jewel Tech, Coimbatore, India**

**Duration: June 2004 to July-2008 (4 Years)**

**Designation: Stores In charge**

Job responsibilities Include

* INVENTRY CONTROL
* STOCK MANAGEMENT
* RE ORDER LEVEL FOLLOW UPS
* MONTHLY STOCK STATEMENTS PREPARATION
* FIRST IN FIRST OUT METHOD IMPLIMENTATION
* OVER ALL STORES MANAGENT

**EDUCATION**

2007 - DIP.TEXTILE CAD-correspondence course

South India institute of fashion technology, Coimbatore, India

2000-2002 - Higher secondary School (HSC) = 60%

Brindhavan vidhyalaya Matriculation higher secondary school, Coimbatore. India

1999-2000 - SSLC =59%

Hari ohm matriculation school, Coimbatore, India

Date of Birth: 29/12/1984

Nationality : Indian

Language : English, Tamil,

Age : 31

**Job Seeker First Name / CV No: 1798380**

[Click to send CV No & get contact details of candidate](http://www.gulfjobseeker.com/feedback/submit_fb_em.php)

