**Sumiya. C**

**Career Objective:**

To be a part of the company that will enable me to use my full potential and climb up the corporate ladder of success.

**Professional Synopsis:**

* Overall 3 years of quality work experience in medical field as Intern doctor/House Surgeon with an esteemed institution.
* Produce work that is orderly and attractive and ensures tasks are completed and on time.
* Highly motivated and ability to learn/adopt new technology.
* An effective communicator and good presentation skills.

**Academic Credentials:**

* Bachelor of Homoeopathic Medicine and Surgery (BHMS) from Govt. Homoeopathic Medical College, Calicut, Kerala.
* Bachelor of Business Administration(BBA) from Annamalai University
* HSC from state board with distinction
* 10th from CBSE with distinction

**Areas of Expertise:**

**Communication:**

* Deals with applicants, clients and external customers via telephone and email, to ensure successful communication.
* Actively listening and probing skills to ensure that there is no miscommunication.

**Team Player:**

* Sharing knowledge and encouraging development of others to achieve team goals.
* Ability to come with new ideas and suggestions to team.

**Organizational Experience:**

1. **one year experience in Govt. Medical College, Kerala, India.As House Surgeon/Intern Doctor(November 2013-Decemeber 2014)**
2. **a total of 2 year experience IN PRIVATE PRACTISE in clinics and hospitals**
* Reviewing resumes and applications.
* Attended IPD and OPD cases and diagnosed the medical conditions
* Case taking and diagnosis.
* Sending patients for investigations
* Dissertation made by observing and analyzing patients.
* Attended and presented various national seminars on various topics to acquainted with latest medical knowledge
* Accompany the team of medical practioners during their visit to medical camps and workshops
* Communicate with patients and make them feel comfortable enough to express their health problems
* Provided assistance to patients for lifestyle issues such as diet and exercise
* Performed research in various medical conditions and provided remedies.

**Academic Project:**

**“Effectiveness of Homoeopathic Medicine in the Management of Urinary Tract Infection.”**

**Govt.Homoeopathic Medical College, Kerala, India(Dec 2013 till Dec 2014).**

**Computer Knowledge:**

Proficient in MS Office,e-Mail and the Internet.

**Language Proficiency:**

* English – speak fluently and read/write with high proficiency
* Tamil – speak with basic competence.
* Hindi - speak with basic competence and can write/read
* Malayalam

**Personal Details:**

Place of Birth :India

Nationality :Indian

Marital Status :Married

**Job Seeker First Name / CV No: 1799022**

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