**Misbah Rizwan**

Professional Summary

To be a part of a competitive environment being technically skilled with a versatile administrative support skill set. Dedicated and adept in creative lesson planning and real-world-related instruction. Motivational educator with exceptional communication, analytical and multi- tasking skills.

Core Qualifications

* Learning styles assessments
* Excellent Communication Skills
* Outstanding classroom management skills
* Performance assessments
* Student motivation
* Creative lesson planning
* Comprehensive understanding of math’s’ basic and intermediate concepts

Experience

**Sep 2013 - Jan 2016**

* Develop, administer, and proctor mathematics tests
* Regularly review, evaluate, analyses and report on student academic, social and behavioral progress
* Assessed students’ learning styles in order to cater lesson plans and daily instruction for all learner types
* Participated in parent-teacher conferences quarterly to discuss progress and/or reevaluate student approach
* Drew on various methodologies in classroom instructions, including discussions, lectures, lab experiments and demonstrations
* Took occasional refresher courses online to remain proficient in math skills
* Developed weekly lesson plans and selected classroom materials
* Ensured that lesson plans met the district’s curriculum guidelines

Education

2008 to 2012 B.Sc Metallurgy & Materials Engineering CGPA 3.6\4.00

University of the Punjab, Lahore

Achievements

* Participated in Punjab Youth Internship Program
* Participated with distinction in all the quiz contests at school level
* Remained Class Representative for more than a year in university
* Received laptop on merit under Govt. of the Punjab youth initiative program
* Acquired certificates for participating in Martial Arts and winning medals
* Obtained a certificate remarked as Excellent Performance for internship program
* Acquired certificates for sterling performances in extra-curricular activities at school & college level

Internship & Semester Projects

* PCSIR, Lahore
* Igneous Rocks
* Nickel Copper Plating
* Investigation of α Brass in Different Media

Memberships and Participation

* Member of American Society of Testing & Materials with membership # 1630111
* Member of International Association of Engineers with membership # 128366
* Participated in seminars conducted by IBM, UET, LAHORE on ‘Self Inspiration”, “Professional Grooming” & “Inspirational Leadership”
* Participated in Poster Presentation Competition organized by CEET on 31st May, 2012
* Attended MAT’TECH 2012 held at GIKI on 2-4 Feb, 2012
* Participated in Annual Funfair at university level
* Registered with Pakistan Engineering Council (PEC), Islamabad as "Professional Engineer" Metallurgy / Metal-3112

Activities and Interests

* Cooking
* Online learning

**Job Seeker First Name / CV No: 1799796**

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