# CURRICULUM VITAE

**PERSONAL INFORMATION**

**Nationality:** Ugandan

**Date of birth:** 04/09/1992

**Gender:** Female

**Status:** Single

**Religion:**  Christian

**Languages spoken:**  English, luganda fluently

**Position Applied: SECURITY**

**OBJECTIVE:**

Ability to make quick and accurate calculations with the potential to adopt and withstand stressful working environments, with any kind of supervision.

**PROFFESSIONAL EXPERIENCE**:

**INSTITUTON PERIOD AWARD**

KK Security Services 4th/Jan/2011 to 28th/March/2011 Certificate as Security officer

**WORKING EXPERIENCE:**

**5 YEARS (5th/April/2011 – 25th/October/2015) IN UGANDA**

**Position held: Security guard**

**Reporting to: Operations manager**

**Duties:**

* Monitoring controlling and patrolling a given premises.
* Responsible for monitoring and operating CCTV camera.
* Completing fire alarm, health and safety techniques.
* Performing all customer service.
* Answering telephone calls and providing information about the inquires made.
* Dealing with emergencies as they arise.
* Making daily, weekly, monthly yearly records

**TRAINING ATTENDED:**

* Risk assessment.
* Weapon training.
* Radio and procedure reporting
* Basic first aid skills.
* Conflict resolution.
* Customer service and emergency response

**VISION:**

To ensure efficient and effective management production principle, interventories and services as well as providing support management in the given organisation

**PERSONAL SKILLS:**

* Energetic, ambitious and conscientious working under minimum supervision
* Having a friendly & professional manner.
* Having a professional manner with an emphasis on hospitality and guest service.
* Friendly disposition with clear spoken English.
* Excellent personal presentation and interpersonal skills
* Passion for exceptional customer service

**ACADEMIC QUALIFICATIONS:**

* Uganda certificate of Education UCE
* Uganda Advanced Certificate of Education UACE

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| **English** | **Luganda** | **Swahili** | **Arabic** |
| Fluent | Fluent | Basic | fair , beginner , Learning |

**Languages**

**Hobbies**: Learning more, meeting new people, team working, watching movies and interacting

**Job Seeker First Name / CV No: 1801248**

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