***Joemark Naz***

***SUMMARY***

*Over five years professional and excellence in retail sales management. Sustaining stores and department product requirements to provide customer needs, service excellency, satisfactory and building a relationship for the continous profitable sales growth. Provides coaching and support the team in order to enhance product knowledge and sales skills to achieve sales and career goal. Coordinating and communicating the team, to involved, including recommendation and management supports.*

* *Sales planning & Management*
* *Technical Product Management*
* *Technical Product Sales*
* *Internal Process Management*
* *Stocks/ Analysis Management*
* *Communication Management*
* *Customer Service Management*
* *Merchandise Display Management*
* *Visual Merchandising*
* *Stock Lost & Damage Prevention*
* *Inventory Management*
* *Trainings*
* *Staff Performance & Productivity Management*
* *Cashiering Department Management*

***EDUCATION***

*Education Level: Vocational Diploma*

*Education Field: Electronics*

*Course: Consumer Electronics National Certificate Level II (TESDA)*

*School/University: Computer Arts & Technological College*

*Location: Albay, Philippines*

*Date: 2009-2010*

*Education Level: Vocational Diploma*

*Education Field: Computer Science*

*Course: Online Office Suite*

*School/University: Southern Luzon Technological College Fund Inc.*

*Location: Albay, Philippines*

*Date: 2008-2009*

***ACHIEVEMENTS***

*TITLE COMPANY DATE*

*Best Employee of the Month Lifestyle Landmark Group December 2015*

*Best Employee of the Month Lifestyle Landmark Group November 2015*

*WOW Customer Service Lifestyle Landmark Group June 2015*

*WOW Customer Service Lifestyle Landmark Group March 2015*

*Best Employee of the Month Lifestyle Landmark Group May 2015*

*Best Employee of the Month Lifestyle Landmark Group February 2015*

*Best Employee of the Month Lifestyle Landmark Group December 2014*

*Best Employee of the Month Lifestyle Landmark Group October 2014*

*Best Employee of the Month Lifestyle Landmark Group August 2014*

*Best Employee of the Month Lifestyle Landmark Group October 2013*

*Sales Achiever Liberty Commercial Center February 2013*

*Best in Customer Service LIberty Commercial Center February 2013*

***WORKING EXPERIENCE***

*Position: Senior Sales Associate*

*Duration: July 2013- Present*

*Company:*

*Company Industry: Retail*

*Location: Dubai*

*Major Department: Home Fragrance*

*Departments: Home Décor, Bath Décor, Wall Decor, Home Furnishing, Chandelier*

*Job Description: Sales Planning, Sales Process Management, Internal Processing, Lost & Damage Prevention, Visual Merchandising/Planogram Management, Trainings, Monitoring Stocks Level, Product Movement Planning.*

*Position: Promodiser*

*Duration: October 2011- May 2013*

*Company: LCC(Liberty Commercial Center)*

*Company Industry: Retail*

*Location: Rizal Street, Legazpi City, Albay, Philippines*

*Major Department: Toys for Me*

*Job Description: Sales Management, Customer Service, Merchandising, Assembling Battery Operated Big Cars, Sales Report, Shipping & Receiving Management, Lost & Damage Prevention.*

*Position: Sales Clerk*

*Duration: April 2011- July 2011*

*Company: Florsheim USA*

*Company Industry: Retail*

*Location: Imperial Street, Legazpi City, Albay, Philippines*

*Major Department: Kids Shoes*

*Job Description: Sales Management, Customer Service, Merchandising, Sales Report, Shipping & Receiving Management, Lost & Damage Prevention.*

*Position: Sales Assistance*

*Duration: December 2010- March 2011*

*Company: B Club*

*Company Industry: Retail*

*Location: Imperial Street, Legazpi City, Albay, Philippines*

*Major Department: Men, ladies, Kids Bags/Shoe*

*Job Description: Sales Management, Customer Service, Sales Report, Shipping & Receiving Management, Lost & Damage Prevention.*

*Position: Desk Attendant*

*Duration: July 2010- September 2010*

*Company: Kamikazee*

*Company Industry: Services*

*Location: Imperial Street, Legazpi City, Albay, Philippines*

*Job Description: Customer Service, Computer Operating & Monitoring, Encoder, Troubleshooting, Cash Desk,*

***SKILLS***

* *Microsoft Office Knowledge*
* *Excel*
* *PowerPoint*
* *Oracle Application*
* *Merchandising*
* *Strategic Sales Plan*
* *Demonstration Skill*
* *Inventory Managment*
* *Cash Handling*
* *Cashiering*
* *Admin*
* *Electronics Knowledge*
* *Numerical Arabic Dialect*
* *Fluent English Dialect*
* *Interpersonal*

***TRAININGS***

* *iConnect*
* *E- Commerce*
* *Sim Training*
* *Product Knowledge Intensive*
* *Customer Service*
* *Sale Preparation*
* *Visual Merchandising/ Planograms*

***LICENSES***

*LICENSE TITLE DATE*

*Maintain & Repair Audio/Video Product February 6, 2010*

*& System*

*Maintain & Repair February 6, 2010*

*Electronically Controlled*

*Domestic Appliances*

**Job Seeker First Name / CV No: 1801374**

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