**Bernice Janine A. Bernardo**

**OBJECTIVES**

* To take up a challenging career that grows with honesty, good relationship and

best performance, and translate my experience, knowledge, skills and abilities

into value for the organization.

**DEMONSTRATED SKILLS**

* Proficient Speaking in English and Filipino
* Proficient in computer software (POS, MS Word, MS PowerPoint, MS Excel,)
* Can work with minimum supervision and under pressure
* Willing to take new responsibilities and respond to it with good initiative
* Peer person- can get along with different kinds of people

**EDUCATIONAL BACKGROUND**

Tertiary **Associate in Hotel and Restaurant Management**

University Of Perpetual Help System Dalta – Molino

College of Hospitality Management

2008 – 2012

Secondary **Occidental Mindoro National High School**

Mamburao Occidental Mindoro

2003 – 2008

Primary **Mamburao Central School**

Occidental Mindoro

1997 – 2003

**SEMINARS AND WORKSHOPS**

June 2 – 9, 2014 **ITALIAN BAR CRUISE TRAINING**

**‘Ready for Excellence’**

MIHCA, Magsaysay Center for Hospitality & Culinary Arts

4F Times Plaza, Taft Ave. Ermita Manila

March 6, 2013 **Moet Hennessy Brand Training**

Moet Hennessy Asia Pacific

HYVE 8f W Global Center, 9th Ave Cor 30th Street.

The Fort, BGC, Taguig City

October 18 -22, 2012 **SEAMARJHRMTC**

**INTEGRATED TRAINING AND FOOD AND BEVERAGE/HOUSEKEEPING AND BARTENDING**

6/F MARC 2000 Tower Quirino, Manila

March 9, 2012 “**THINKNOLOGY”**

OCTA Training & Consultancy Services

Manila Grand Opera Hotel & Casino

Rizal Avenue corner Doroteo Jose st.,

Sta. Cruz, Manila

June 15, 2010 **General Assembly (Tour and Seminar)**

Marriott Hotel

Manila

September 15 – 16, 2008 **Stay, Learn and Catch d’ Waves Program**

Convention Hall at 8 Waves Hotel

8 Waves Water Park & Hotel

San Rafael Bulacan

**WORK EXPERIENCE**

**Bar Waitress -** Serving bar drinks.

May 16, 2015 –

January 11, 2016

Philippines

**Receptionist -** Attend to Guests, Receive Phone call Reservations.

December 17, 2012 - **HYVE Boutique Night Club**

June 2013 8/F W Global Building 9th Avenue Corner Lane P,

Fort BGC, Taguig, PH.

**Food Attendant** – Order Taking, Serving the Food, Busting out of Utensils, Plates & Glasses, Setting the table, Cleaning the Dining Area.

July 23, 2012 – **My Kitchen by Chef chris**

December 2, 2012 The Oasis Paco Park Hotel, Paco Manila

March 18, 2012 **On - the - Job Training**

300 Hours

AMICI Restaurant

Alabang Town Center Branch

City of Muntinlupa

**PERSONAL BACKGROUND**

AGE : 23

BIRTH DATE : August 7, 1992

BIRTH PLACE : Manila

CITIZENSHIP : Filipino

CIVIL STATUS : Single

HEIGHT : 5’4

WEIGHT : 147 lbs

**Job Seeker First Name / CV No: 1802100**

[Click to send CV No & get contact details of candidate](http://www.gulfjobseeker.com/feedback/submit_fb_em.php)

