**CURRICULAM VITAE**

**LAL BAHADUR NAGARKOTI**

**United Arab Emirates, UAE**

**Post Applied For: CASHIER**

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|  **CAREER OBJECTIVE** |

To pursue a career within an organization offering a structured personal professional development within a challenging and dynamic environment. I anticipate a clear growth path that would ultimately lead to the attainment of my career

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|  **ABILITIES AND SKILLS** |

* Excellent leadership and communication Skills
* Ability to multi task in a fast paced environment
* Quick to grasp new ideas and concepts
* Able to work well on my own initiative and to demonstrate the highest level of motivation and organization required to meet deadlines
* Well – developed interpersonal and communication skills, with expertise in dealing with clients and staff from diverse backgrounds

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|  **EDUCATIONAL QUALIFICATIONS**  |

* School Living Certificates (SLC)2006
* Higher Secondary Education Board (HSEB)2008

 **Technical Education**

Hardware )MS Operating office, networking ,and internet Skills

 **Training**

* Basic food Safety Trainig from KFC Americana Company from Accuro Specialist Services
* Waiter Training from Shangrila Hotel and Thorium Centre, New Baneshwor
* Industrial Training from Hotel Gangjong, Lazimpart, Kathmandu

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|  **PROFESSIONAL WORKING EXPERIENCE** |

1. **Company :**

**Position : Cashier**

**Period : 2013 to 2015**

**Duties and Responsibilities**

* Delivering an exceptional cashier service through excellent customer servicing, sales and transactional processing.
* Ability to deal with large transaction volumes.
* Taking money, checks, electronic payments, and coupons from the customer
	+ and giving back the correct change.
* Being responsible for accuracy of a till & keeping the till safe, tidy and clean.
* Working efficiently under pressure.
* Using hands to scan items, operate cash register, and bag orders.
* Performing basic math computations, such as addition subtraction, and division.
1. **Company : KFC Dubai**

**Position : Cashier**

**Period : 27th 2010 Jan to 27th Jan 2013**

**Duties and Responsibilities**

* Providing customers a personalised,
* friendly and efficient cashiering service.
* Taking payments from customers via cash, cheques and credit cards.
* Entering purchases into a cash register then calculating the total purchase price.
* Responsible for the accurate and timely allocation of cash.
* In charge of daily cashbook management and also bank reconciliations.
* Banking a large volume of cheques and cash daily. Identifying potential sales leads and referring them to colleagues.
* Recording of monies received and paid out.
* Preparing BACS and TT payments using the online bank system.
* Undertaking till balancing & administration activities in an efficient manner.
* Helping to resolve customer complaints.
* Assisting with shelf stacking, sticking prices on items etc.
* Training new cashiers. Sorting, counting, and wrapping currency and coins.
* Compiling and maintaining monetary and also non-monetary reports and records.
* Balancing cash in the till with receipts.
1. **Company : Asian Paints**

**Position : Sales Man**

**Period : 2008 to 2010**

**Duties and Responsibilities**

* To improve sales of products.
* To give all information about available products to the customers.
* To give any updates of developments and current offers to the customers
* To achieve the targets of sales
* To give satisfactory answers

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|  **PERSONAL INFORMATION** |

Nationality : Nepal

Date of Birth : 20/12/1987

Gender : Male

Marital Status : Married

Language Known : English, Hindi and Nepali

Religion : Hindu

Weight : 76 Kg

Height : 5.6’

**Job Seeker First Name / CV No: 1802316**

[Click to send CV No & get contact details of candidate](http://www.gulfjobseeker.com/feedback/submit_fb_em.php)

 