**SANTHOSH**

**SANTHOSH.30444@2freemail.com**

**PURCHASE, LOGISTICS, WAREHOUSE, SUPPLY CHAIN, STORES & INVENTORY**

**MANAGEMENT AND ADMINISTRATION PROFESSIONAL**

*Seeking Challenging Assignments with an Organization of Repute across the Industry*

**CAREER OBJECTIVE**

Seeking for a challenging job opening in a reputed organization that offers career growth and ample work opportunities to understand professional environment and capitalize on opportunities in the Industry

**PROFILE SUMMARY**

To describe myself concisely, I am systematic & organized; ready to take up any challenge of life abreast with the latest trends and a team player with excellent operational and management skills. Review of my profile would confirm my association as a Material Management Personnel and offering adequate performance driven experience of more than ten years in Purchasing, Logistics, Warehouse Operations, Inventory Management, Stores Management and SCM for various Industries across Africa, Oman and India.

**ACADEMIC CREDENTIALS**

Indian Institute of Materials Management | India | 2008

**Post Graduate Diploma in Materials Management**

Mahatma Gandhi University | India | 2002

**Degree of Bachelor of Commerce (Graduation)**

NIIT | India | 2006

Advanced Diploma in Computing

**PROFESSIONAL WORKING EXPERIENCE**

**Stores In-Charge – Plant Shutdown Job** | Jul 2015 – Dec 2015

African Mechanical & Superlift Limited | KCM Plant Site | Nchanga | Chingola | Zambia

**Materials Management Executive – Project Materials Stores** | Jan 2013 - July 2015

M/s PACE Systems | Coimbatore | Tamil Nadu | India

**BDM & Administration** | Jun 2009 - Dec 2012

M/s Leelawadee Personal Care Spa | Dar-es-Salaam | Tanzania | East Africa

**Warehouse Manager** | Apr 2006 – Apr 2009

Stallion Industries and Investments Limited | Accra | Ghana | West Africa

**Commercial & Inventory Executive** | Aug 2004 - Aug 2005

Atlas Jewelry LLC | Salalah | Dhofar | Sultanate of Oman

**Warehouse & Distribution Executive** | Jul 2002 – Jul 2004

M/s KPK and Sons Agency | Cochin | Kerala | India

**PROJECTS AND THESIS UNDERGONE**

Hindustan Organic Chemicals Limited | Cochin | Kerala | India

**Internship - Project and Thesis Works |** 13 Sep 2005 – 16 Mar 2006

Spearheaded efforts as part of Project Work for the fulfillment of PGDMM course at IIMM handling entire spectrum of functions pertaining to Stores / Warehouse Administration; deftly oversaw Purchase & Stock Management

Project Title - Transportation, Handling, Storage and Accounting of Hazardous Petrochemical Products in a Petrochemical Plant

Research Dissertation Title - General Inventory Management

**CORE COMPETENCIES**

* Materials Expedition
* Inventory Management
* Warehouse Operations Management
* Logistics Operations & SCM Functions
* Stores Management & Administration
* Numeric & Analytical Skills
* Man Management Skills
* Work Flow Coordination

**TECHNICAL SKILLS**

*Computing / Information Technology Competencies*

|  |  |
| --- | --- |
| **Accounting Skills**  | Tally.ERP 9.0 |
| **RDBMS** | ORACLE 8i with Developer 2000 & VB (**APTECH**) |
| **Packages** | MS Office Suite 2007 – **Word** ♦ **Excel** ♦ **Power Point** ♦ **Access** |
| **Tools** | MS Outlook 2007 & Internet Applications |

**PERSONAL PARTICULARS**

**Gender:** Male

**Citizen:** Indian Citizen

**Nationality:** Indian National

**Date of Birth:** 22-10-1980

**Social Status:** Single / Unmarried

**Languages Known:** English, Hindi, Malayalam & Tamil, and Basics of French

**GCC Driving License:** Oman (***Class: Light***) valid up to 28 March 2015

**Professional Membership:** Indian Institute of Materials Management

