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| ***SUMMARY PROFILE*** |  |

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| Position Applied For | IT |
| Years of Experience | 3 years |
| Nationality | Filipino |
| Languages known/Spoken | English |
| Current Location | Dubai |

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| ***EDUCATION*** |  |

* Philippines: STI College Bacoor, Bachelor of Science in Information Technology, 2012
* Philippines: STI College Bacoor, Associate in Computer Technology, 2010

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| ***TRAININGS & CERTIFICATIONS*** |  |

* CCNA (Kabayan Institute- International Training Center ITC) – OCT 2015
* TESDA NC-IV(Computer Programming) – MAR 2012
* TESDA NC-II (Computer Hardware and Servicing) – MAY 2011

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| ***TECHNICAL SKILLS*** |  |

* Knowledge in Computer Assembly and Troubleshooting
* Knowledge in Networking and Structure Cabling
* Knowledge in Domain Server, Active Directory and Group Policy
* Knowledge in CCTV cabling, configuration.
* Knowledge in Exchange and Outlook
* Knowledge of all types of CCTV ( Ip cameras, Digital and Analog cameras )
* Knowledge in computer programing language such as Java, Visual Basic .Net ,MS SQL. Etc
* Knowledge in graphic design softwares such as Photoshop CS6, Illustrator, etc
* Knowledge in all areas of troubleshooting desktop, laptops, printers, networking, telephone line, and CCTV.
* Designing and formulating plans for protecting the servers using the best Antivirus and firewall protection systems to prevent unauthorized access to servers and prevent potential damage
* Expertise in acting as a consultant to the organization in providing valuable inputs on the IT purchase, budgets

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| ***FUNCTIONAL EXPERIENCE*** |  |

**Designation : ICT Offficer**

**Company : Hapco FZE - UAE**

**Duration** : September 2014 to Present

**Work Profile:-**

* Installing and configuring computer hardware operating systems and applications; Troubleshooting system and network problems and diagnosing and solving hardware or software faults.

**Designation : Data Entry Operator**

**Company : Al Shirawi Enterprise - UAE**

**Duration** : September 2013 to September 2014

**Work Profile:-**

* Insert customer and account data by inputting text based and numerical information from source documents within time limits. Generate reports, store completed work in designated locations and perform backup operations

**Designation : IT / Accounting Staff**

**Company : United Imus Doctors, Inc. - Philippines**

**Duration** : July 2012 to July 2013

**Work Profile:-**

* Prepare, examine, and analyze accounting records, financial statements, and other financial reports to assess accuracy, completeness, and conformance to reporting and procedural standards  
  Develop, implement, modify, and document recordkeeping and accounting systems, making use of current computer technology. Monitor and maintain the computer systems and networks of an organization. They may install and configure computer systems, diagnose hardware/software faults and solve technical and applications problems, either over the phone or in person.

**Designation : Junior Programmer**

**Company : Westbay College, Inc. – Philippines**

**Duration** : December 2011 to March 2012

**Work Profile:-**

* System Analysis, Design, Creation, Security and Maintenance of Database.

**Designation : Computer Lab Personnel**

**Company : STI College Bacoor – Philippines**

**Duration** : June 2010 to June 2011

**Work Profile:-**

* Providing support of IT networks, software and hardware

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| ***PERSONAL INFORMATION*** |  |

**Date of Birth** : May 1, 1989

**Gender** : Male

**Nationality** : Filipino

**Marital Status** : Married

**Job Seeker First Name / CV No: 1818054**

[Click to send CV No & get contact details of candidate](http://www.gulfjobseeker.com/feedback/submit_fb_em.php)

