**AARON JAN D. GRAJERA**

## OBJECTIVES

To be able to execute knowledge and skills together with the development of personal, intellectual and empirical growth on the field of IT that would be advantageous to the institution and its clients.

## DESIGN PROJECTS

• **LAN-Based Client Satisfaction Survey with Auto Generated Result Analysis and Reports** ***for Quality Management and Planning Development of Colegio de San Juan de Letran***

*LAN-Based Browser Application (Analytical Reports) of Client Satisfaction across the University*

**• Online Ordering System** for Oppa Clothing Design

*Website developed for selling and advertising products with Admin Control*

## EXPERIENCE

* **IT Support – Wuerth Philippines Inc.**
* Providing IT manager assistance for desktop support
* Troubleshooting system, network problems and solving hardware and software faults
* Monitoring and maintaining computer systems and networks
* CCTV hardware and software installation, programming and monitoring
* **Data Encoder/Computer Laboratory Assistant – Colegio de San Juan de Letran**
* Troubleshooting, diagnosing problems, implementing corrective action procedures within prescribed guidelines and/or escalates to other technical resources as appropriate
* Preparing source data for computer entry by compiling and sorting information; establishing entry priorities

## EDUCATIONAL BACKGROUND

* **POST GRADUATE** CCNA module 1-2 **2016**
* **TERTIARY** **Bachelor of Science in Information Technology**  **2016**

Colegio de San Juan de Letran/

Mapua Institute of Technology

* **SECONDARY** United International Private School, Dubai, U.A.E. **2009**

Philippine National School, Abu Dhabi, U.A.E.

* **PRIMARY** Philippine National School, Abu Dhabi, U.A.E. **2006**

Philippine School Muscat, Muscat, Oman **2005**

## SKILLS

* **LANGUAGES:** HTML, PHP, JavaScript , VB.NET, C/C++, C#, Java
* **SOFTWARES:** Microsoft Office, Adobe Photoshop, Adobe Dreamweaver
* **OPERATING SYSTEMS:** Windows XP/Vista/8.1/10 and Server 2010 versions, Linux (Ubuntu), Mac OS
* Well acquainted in a dynamic and multi-cultural environment especially the United Arab Emirates.
* Diligent, self-motivated and a fast learner with interest in and aptitude for information technology.
* Strategic thinking with keen ability to find and resolve malfunctions, using technical and communication skills to ensure minimization of downtime and optimal computer performance.

## SEMINARS / TRAININGS

• **Area in Computer Science: Concurrent, Parallel and Distributed Systems** **2016**

• **Multimedia and Graphics** *Colegio de San Juan de Letran – Calamba* **2016**

• **EdukCircle** *University of the Philippines – Diliman* **2016**

**• HP Seminar** *Colegio De San Juan Letran – Calamba* **2012**

• **WordPress Seminar** *Colegio De San Juan Letran – Calamba* **2012**

## PERSONAL BACKGROUND

Birthplace : Muscat, Oman

Birth date : 22 January 1993

Nationality : Filipino

Marital Status : Single

**Job Seeker First Name / CV No: 1819272**

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