**E L N U R**

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| **Personal Information:** |  |
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**ELNUR.303937@2freemail.com**

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| D | **Date of birth:** | 20 July 1989 |
| D | **Gender:** | Male |
| D | **Citizenship:** | Azerbaijani |
| D | **Marital status:** | Single |
| D | **Military status:** | Completed |
| D | **Driving License:** | B, C |
| **Education:****Specialty** **Entered** **Graduated Degree** |
| **ATM Health and Safety (UK)** Senior Health and Safety Management SystemD Senior Health and Safety Management 2014System Specialist Specialist **(NEBOSH Diploma)** | 2016 | Bachelor |
| **ATM Health and Safety (UK)** Health and Safety Management System SpecialistD Health and Safety Management System 2012Specialist **(NEBOSH Certificate)** | 2013 | Certificate |

# Azerbaijan State Economical University

D Environmental Management and Effective Use of Natural Resource

# Essential skills:

Environmental Management 2006 2010 Bachelor

# NEBOSH IGC Instructor Construction Safety

**Staff Training and Mentoring Regulatory Compliance**

**Risk Management Mitigation Strategy Environmental Protection/ Waste Reduction**

**Documentation/Record Keeping Auditing & Investigation**

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| **Work experience:** |  |
| **Company** | **Position** | **Entered** | **Left** |
| **ACG** [(Access](http://www.pdlworld.com/) and Coating Company) Scaffolding, Blasting Painting, PFP application,Insulation.**Company profile**: Industrial Services**Current Brownfield Project:**Future Growth Project, Tengiz, Kazakhstan (cost 40 billion) | **HSEQ Manager**D Management of HSE department – 14 persons (HSE engineers, site supervisor, HSE trainers, badge clerks, security);D Covering of around 600 workersD Establish and maintain Integrated Management System: Implementation OHSAS 18001; ISO 14001 ; ISO 9001 :2015D Establish internal training programsD Develop and maintain HSEQ culture on the top levelD Contribute to developing, implementing and driving corporate HSE strategyD Portray strong visible leader towards achieving zero incidents and zero fatalitiesD Conduct safety & environmental audits in line with company protocol and provide advice and support to ensure minimum compliance.D Lead fatality investigations, which occur within the global portfolio and provide corrective actions & recommendations to prevent reoccurs.D Review and develop new global standards and initiatives in line with corporate strategyD Coach & mentor senior managers in visible safety and environment leadershipD Facilitate both specific and strategic projects within the eight operational regions |  |  |
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| **PDL(**[**Providence Doytch Limited**](http://www.pdlworld.com/)**)** International supplier of industrial parts, products and services focusing on the oil and gas, engineering, construction, petroleum refining, petrochemical and chemical process industries.**Company profile**: EPIC**Current Brownfield Project:** Azerbaijan Methanol Company Major upgrade | **QHSE Manager**D Manage, improve and maintain company’s certified Integrated Management System (OHSAS 18001:2007 and ISO 9001) in accordance with company business and operational needs;D Ensure all on-site operations are legally compliant with local legislation and in compliance with Company and or client standards and procedures as appropriate;D Led seminars designed to teach construction workers proper way to lift heavy objects, work on roofs and performs other tasks on jobD Prepare documentation for the HSE part of the tenders, review and compile required documentation in preparation for the project deliverables;D Manage, develop and identify company HSE training needs and conduct internal trainings;D Manage HSE procedures and timely update/archive of the electronic database;D Monitor the local HSE staff performance and provide regular performance assessments;D Developing , Implementing organizational Safety programsD Establishing and conducting HSE Audit Programs , Internal and External(subcontractor)D Supporting top Management in establishing organization roles and responsibilitiesD Establishment Annual HSE Objectives and ProgramsD Carry out analyses of incident/ accident rate. Identify the trend and suggesting the improvement plan.D Establishing the Motivational and Award Programs to emphasize the importance of following safety rules between work staff.D Preparing HSE documents for tendersD Providing in house training to top ManagementD Selection and Coordinating subcontractor within project to meet with Incident Free Policy.Achievement:Reduced accidents within the region from 1,563 in 2013 to 250 in 2015, resulting in a total cost saving of over $8 million US dollars per year. Implemented an on-site healthcare clinic to assist with health care program which reduced sick leaveand man-days lost. | December 2013 | up to date |
| **GEOKINETICS**Land and shallow water geophysical service companies offering a broad range of specialized geophysical solutions to the petroleum and mining industries, worldwide. **Company profile**: Seismic Survey (Offshore and Onshore)**Current Brownfield Project:**BP SWAP 3DTemporary project- I worked on rotation while working on PDL World as well. (5 month) | **QHSE Advisor**D Providing site HSE Control of Implementation of Cow and EMS especially during periodic maintenance and installation activities;D Provide support on **offshore** staff in all aspects of Safety during operationD Actively participating in Risk Assessment Process; D Investigating of Incidents and Non-Conformances; D Update and control site actions tracking register;D Providing safety inspection of site, equipment and tools including lifting equipment and gearD Inspection and audits of all vessel against to maintenance plan, KPI Providing internal offshore, vessel trainings to staff | 2016 April (rotation) | 2016August |
| **Project:**Chirag Oil Project (WC-PDQ)- Greenfield**Location:**SPS and ATA CWAA, Serenja HPMW**Project operator:**BP AGT Midstream **Contractors:** AAS-EKOL LLC | **QHSE Coordinator**D Prepare and update HSE statistical tracking and trending dataD Remain abreast of all relevant HSE laws, codes of practice and standards for the areaD Assist Project HSE Manager with client’s HSE requirements and assists in complianceD Assists to implement and maintain certification of ISO 9001, OHSAS 18001 and ISO 14001D Assist to develop HSE Plans that comply with Company policies and procedures as well as localD client requirementsD Provide Project HSE Manager with feedback on HSE performanceD Assist with the development and implementation of appropriate location emergency response systemsD Provide relevant information for monthly HSE reportsD Supervises the administrator and record keeper on area specific HSE audits, inspections, reports,D Certifications, permits, etc.D Attends pre-job, planning and other client meetings as required Conducts HSE audits and inspectionsConducts HSE presentations and training to employees as required | Dec 2012 | Dec 2013 |

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| **Project:**Chirag Oil Project (WC-PDQ)**Location:**Sangachal STP, SPS and ATA CWAA, Serenja HPMW**Project operator:** BP AGT Midstream **Contractors:**AAS-EKOL LLC | **QHSE Advisor and PTW Coordinator**D Comply with policies, procedures, and client's specific requirements introduced in the BP documents.D Building HSE Training PackagesD Identify training needs and Manage internal QHSE workshops/training to improve employee awarenessParticipating in Risk Assessment and managementD Participating in Facilities inspections and AuditsD Support quality, environmental and health and safety systems in compliance with BP and relevant international standards.D Promoting quality achievement and performance improvement across the organization;D Before a new chemical issued on site, verifies COSHH prepared and has been uploaded into DOLPHIN. 4D Manage HSEQ records, Incident statistics, reports, etc. and ensure they aremaintained in accordance with BP & AA-EKOL Group requirementsD Visit work location to verify that chemicals are stored and used in accordance with waste management procedure and chemical compatibility chart.Using the Training and Competency Matrix to ensure that all personal involved in COW PTW activity is competent. | July 2011 | Dec 2012 |
| International Experience: |  |
| **COMPANY****VALVE-TECH** (joint venture PDL&Tanami)Valve and rotating equipmentmaintenance.**Company profile**: VRM**Location:** Al-Jubail, Saudi ArabiaInternational assignment as per PDL management request | D Actively participate and advising HSE requirements on establishment of workshop especeially on overhead crane, hoist crane, lifting gears, drainage system, painting and washing room.D Critical Audit of Fire Fighting System (emergency exit door, fire extinguishers, hoses, fire detection system) and developing Emergency Response PlanD Implementation of certified Integrated Management System (ISO 14001 and ISO 9001) in accordance with company business and operational needs;D Provision of HSE training to local and international staff to increase their awareness in aspect of HSED Ensure all on-site operations are legally compliant with Saudi Arabia legislation and in compliance with Company and or client standards and procedures as appropriate;D Provide on-site assistance to all employees in all aspects of Health, Safety and Environmental; | May 2015 | December 2015 |
| **Internship Program****Project:**North State Regional Electrical Station**Location:**Baku Azerbaijan**Company:**Lakeside Foods and Beverage Centre of USABeam Plant**Location:(**Mondovi, WI, USA)  | **Environmental Advisor**D Estimate the environmental impactD Use the chemical method to reduce environmental impactD Compare current data with previous data**Environmental auditor**D Check Environmental Condition of Plant Estimate the emission of gas regularly (equipment Trucks)D Check housekeeping condition which can be impact on environmentD Participate in training and reporting daily non conformity on meeting |  |  |
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**Language skills:**

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|  | **Read** | **Write** | **Speak** |
| D | **Azeri** | native | native | native |
| D | **English** | excellent | excellent | excellent |
| D | **Russian** | good | excellent | excellent |
| D | **Turkish** | excellent | excellent | excellent |

**Trainings:**

D **Intertek Moody International OHSAS 18001** Occupational Health & Safety Management System - Lead Auditor

**ISO 9001:2008** Quality Management System - Lead Auditor

**ISO 14001** Environmental Management Systems

D **BP specific trainings & certificates** H2S Awareness

Confined space entry Behavior Based Safety

Permit to work

COSHH Awareness

# D OTI (Occupational training Institute)

BOS (BASIC OFFSHORE SAFETY) ASMA

First Aid Level 2 (AED and CPR included) Emergency Response and Fire Fighting Training

Fire warden

 Major Emergency Management

D **Caspian Safe** Incident Investigation Root Cause Analysis

Behavioral Safety Auditing Train the Trainer Course Vision Bomb Threat Security Course- Hazards Identification

Task Risk Assessment Manual Handling

Basic Offshore Safety Induction & Emergency Training

# Interests:

MCA-1(Oil Spill), MCA-2- Briggs Marine

Senior Incident Investigation – RGIT Montrose

 **Hobby** Technical Science, Information technology, Literature, Sport, Culture…