Muhammad

Muhammad.304002@2freemail.com

**OBJECTIVE**

Seeking a position that will utilize my fullest potential that will give opportunities to enhance my personality and career growth and will give benefits and salaries that will commensurate with my abilities and qualifications.

**Education qualifications**

* Tertiary

Bachelor of Art

Kohat University of Science & Technology Pakistan(KUST)(2005)

* Secondary

Govt College Hangu KPK Pakistan(2003)

* Primary

Govt school Hangu KPK Pakistan(2001)

**Languages known**

*English***:** excellent comprehension, reading, writing and conversional ability.

*Urdu*: excellent comprehension, reading, writing and conversional ability.

*Pashto*: excellent comprehension, reading, writing and conversional ability.

*Arabic*: good comprehension, reading, writing.

**Work experience**

* **Working as Driver in Pacipic Marine Eng W.Shop LLC, Shj UAE ( 2013-present)**

*Responsibilitie*.

* Driving different types of vehicles including Heavy Bus, 3 ton pickup and light vehicle.
* Delivering the required equipment to the work site.
* Picking up client on time and dropping them to destination.
* Providing assistance in loading and unloading and supplying information.
* Responding appropriate in the event of emergency.
* Conducting daily safety inspection of vehicle.
* Ensuring safe loading and transportation of the freight.
* Purchasing different items from market.
* **Also performing office assistance works in the office.**
* **Worked as a driver cum male mobilizer in FATA Welfare Population Organization**

**of Pakistan .(2006-2012**)

Responsibilities:

* + Spreadawareness among society about the benefit of controlled population and facilitate themin this regard.
	+ Transport office staff from one place to another on assigned routes.
	+ Do office jobs(delivered and received documents etc)

**Computer skill**

* Proficient in Operating System such as Window XP & 7 & basic networking.
* Proficient in MS Office and Internet.( Microsoft office user specialist, Capital College Peshawer)
* English typing Speed of 50/min. Arabic typing speed 0f 40/min.

**Hobbies:** Cricket, Football, watching movies and Self– motivation and study desire.

**DECLARATION:**

I hereby certify that the above information is true to the best of my knowledge and own belief.