# COVER LETTER

CHELLAIAH

CHELLAIAH.304312@2freemail.com

**Dear sir / madam**

I am Chellaiah. I have good knowledge of granite and marble industry and I have 10 years’ Experience in this field. I am a under graduate in **Geology** and I finished Post graduate in **Geo Informatics**at Distance Education. Now I am working Production Supervisor at Saudi Marble Granite Company. My currently role order Requirement, Block Inspection, Sawing Planning , 20 Belegrini Wire Saw Machine 12 Gasperi wire saw Machine my control and also I have good experience in Bridge cutter, Block Cutter, Gangsaw,Polishing Machine, Commandullai Machine, Grinding Machine, Resin Line, Ornamental Works.

Present work - Saudi Marble & Granite Factory, Saudi Arabia

Current Salary - 5500 SAR / Month

Other Benefits – Food Allowance, Accommodation, Transportation

 and Medical

Expect CTC - As Per Company Standard

Notice period - Immediate

**Production Supervisor Stone, Granite, Marble**

Chellaiah

**Career Objective**

To Serve an organization to my fullest potential with the skills acquired over the years and further enhance my professional acumen with an eye on setting very high professional standards

**Education**

Post Graduate : Master of Science in **Geo Informatics**

 **Annamalai University**

Under Graduate : Bachelor of Science in **Geology**

 **Madurai Kamaraj University**

**Work History**

**Production Supervisor** at **Saudi Marble & Granite Factory & Company**

**Riyadh, Kingdom of Saudi Arabia**

Period: 08/08/2012 to Till Date

**Quality Control Engineer** at **Aro Granite Industries Ltd**

**Hosur, India**

Period: 02/05/2011 to 31/07/2012

**Geologist Quality Control** at **Sree Ivy Rocks Overseas P Ltd**

**Madurai, India**

Period: 01/02/2007 to 30/04/2011

**Quality Control Engineer** at **Dolbis Granite Exports**

**Madurai, India**

Period: 01/06/2005 to 30/01/2007

**Responsibilities**

* **Whole Project Work**
* **Coordinating with Buyer and team works**
* **Production Programming Planning**
* **Reporting to CEO & Factory Manager**
* **Programming for Gang saw,Multi wire,Grinding,Epoxy, Polishing and Dispatch Work**
* **Drawing Knowledge**
* **Rough Granite and Marble Blocks Inspection**
* **Experience in Cemetery Monuments and Drawings**
* **Experience in Project works and layout works**
* **Experience in quality and quality assurance**
* **Programming for the given projects and get output.**
* **To Check the Incoming Materials**
* **To Analyses internal Quality coasts, Failures**
* **Co-ordinating team of QC Inspectors to achieve 100% quality Targets**
* **Maintain All Projects Route Cards & Production reports**
* **Maintain The shift Shudle Work & Man Power**
* **Co-ordinating process support for the production.**
* **Follow-up with other department requirements with smooth relationship.**
* **Cut to size Planning and Inspection**
* **Rough Granite Block Sawing Planning**
* **Granite Block Recovery Correspondence**
* **Buyer and Packing Correspondence**
* Segregation finished Products of Stone, Granite, Marble Inspection

**Computer Skills**

* MS Office, Photoshop, Corel Draw, Auto Cad2009
* Windows XP,07

**Project Work Experience**

* King Abdullah Economic City – Riyadh
* Harmin Train Station Western Region - Rabegh and Jeedah
* Olaya Tower – Riyadh
* Princes Ndura University – Riyadh
* Government Schools and Hospitals – Saudi Arabia
* Prationb Sthal – Lucknow, India
* Ambedkar Stupa – Lucknow, India
* Hotels and Homes – North America, South America and Europe
* Cemetery Monuments – Germany, Ireland, Austria and United Kingdom

**Personal Details**

Date of Birth: 11/05/1985

Age: 30 Yrs

Sex: Male

Marital Status: Married

Languages Known: English, Tamil, Hindi, Malayalam and Ideally Speak Arabic

Nationality: Indian