# RESUME

**SHYAM.K**

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**Career Objective**

To secure a job which gives me a chance to utilize my skills and talents to the best, which helps me in obtaining a challenging position where opportunity for growth and overall personality development is ample by keeping the organization’s goals in mind.

**PROFILE**

* Possesses excellent analytical, time management and account management abilities.
* Able to work in a team.
* Able to review and disseminate information to diverse audiences using exceptional written and oral communication skills.

**SKILL SET**

* Problem solving.
* Communication, team player skills.
* Conflict management skills.
* Interpersonal skills.
* Leadership and motivation skills.

**ACADEMIC QUALIFICATION**

* **S.S.L.C**. (Board of Public Examination Kerala , Kerala State) (2002)
* **Higher Secondary** (Board of Higher Secondary Examination Kerala, Kerala State) (2002 – 2004)

**PROFESSIONAL QUALIFICATION**

* **BSc Electronics** (M.M.N.S.S., Konni affiliated in M.G. University, Kottayam) (2004 -2007)

**MANAGEMENT QUALIFICATION**

M.B.A. (Marketing with HR), Course Completed (2008 – 2010) in Sigma College, Pathanamthitta, affiliated M.G. University, Kottayam.

**COMPUTER KNOWLEDGE**

* + MS Office
  + Computer Hardware & Networking

**Total Experience : 6years.**

**Gulf Experience:**

**GLOBAL OILFIELD&SAFETY FZE, UAE.**

**(Leading Safety&Building Material Company in the Middle East)**

**Period of employment: 20.10.2014 To 10.03.2016**

**Designation: Sales&Purchase Cordinator**

**Job Profile.**

* To co- ordinate the Warehouse.
* To collect the stock position.
* To arrange the delivery activities.
* To forward requisition for products.
* To collect the market research.
* To co-ordinate the local Purhase.
* To collect the price&availability from different suppliers.
* To compare the different quotation.
* To dealing the price negotiation.

**WINSTAR BUILDING MATERIAL TRADING LLC,SHARJAH.**

**(A Division of CPS Global Group,Dubai).**

**(Leading Safety&Building Material Company in the Middle East)**

**Period of employment:12.04.2013 To 20.06.2014.**

**Designation : Buisiness Development Executive.**

**Job Profile**

* To collect the market research
* To open business with proper clients.
* To direct contact with Proj Mgr,Site Engr&Safety Officers.
* To followup the payment.
* To collect the product Feed Back.
* To conduct meeting,seminars&mentoring

ROLES & RESPONSIBILITY:

* Market Visits well planned and appointed
* Market Evaluation
* Co ordinate with Procurement team and HSE manager for safety requirements.
* Reporting to Marketing Manager and accurate customer data base Maintenance.

**Name of the Employer** :**Berger Paints LTD,(Building Material Division).**

**Period of Employment** : **05.10.2011 to 20.02.2013.**

**Designation : Sales Executive.**

**Job Profile**

* To report SM, ASM.
* To collect Sales Report.
* To proper guidance to the customer.
* To collect customer feed back.
* To transfer stock.
* To attend meetig,evaluation,appraisal etc.

**Name of the Employer : Popular Vehicles&Service LTD Kerala,India.**

**(Authorised Dealer in Maruthi Suzuki )**

**(Vehicle Sales & Marketing Division).**

**Period of Employment : 05.08.2010 to 30.09.2011 .**

**Designation :**  **Sales Officer**

**Languages Known: English, Hindi, Malayalam, and Tamil.**

**PERSONAL DETAILS**

Sex : Male

Date of Birth : 5th May 1987

Marital Status : Single

Nationality : Indian

Languages Known : English, Malayalam, Hindi & Tamil

Hobbies : Bike riding, interested to play volley ball

**Job Seeker First Name / CV No: 1826040**

[Click to send CV No & get contact details of candidate](http://www.gulfjobseeker.com/feedback/submit_fb_em.php)

