**Muhammad.305066@2freemail.com**

**Muhammad**

**Objectives**

To have a challenging position in a professional organization that will utilize my Recently Acquired Mba's degree and unique abilities in field Of Business administration and utilized my skills and strength. In conjunction with companies goals and Objectives and get an Opportunity to expend onto them.

**Personal Information**

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|  |  |
| Date Of Birth | 01-02-1991 |
| Nationality | Pakistani |
| Religion | Islam |
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**Academic Qualifications**

**MBA Marketing 3.5Year -Apr 2016**

Abdul Wali khan University Mardan

Subjects: Management, Marketing, SCM, Organizational Behavior

Sales Management, International Business, Quality Management

**B.COM 2 Year -August 2012**

Govt. College of Commerce & Management Sciences Mardan

Subjects: Basic Accounting & Finance, AIS

**FSC -2009**

Tufail shaheed army College Mardan

Subjects: Pre- Medical

**Matriculation-2007**

G.H.S Bakhshali

Subjects: Science

**EMPLOYMENT EXPERIENCE**

**CROP CARE PESTICIDES PVT LTD-Apr 2014-Aug 2015**

 Role: Sales and marketing Executive

Duties: B2BMarketing, Personal Marketing, New Product Promotion, Target Marketing

Customers Dealing, Business Promotion

**AL-HARAMAIN TRAVELS -Sep2015-Mar2016**

 Role: General Manager

Duties: All basic dealing with customers and airline companies, maintaining accounts books.

Achievements: Increase Sale By 8%

**PROFESSIONAL SKILLS**

* Strong customer service skills (developed through retail work experience).
* Can critically evaluate any business challenges and opportunities that arise.
* Identifying inefficiencies and then taking necessary steps to improve processes.
* I.T. skills including experience in Microsoft Office (Word, Excel, PowerPoint).
* Able to complete a high volume of activities, often against tight timescales.
* Good Communication & Presentation Skills.
* Self motivation and ability to take the initiative.
* Ability to work well under pressure.
* Quick learner, keen to learn and improve skills.
* Discharging all responsibilities with optimum economy.
* Problem solving skills.

**EXTRA CURRICULAR ACTIVITIES**

* Member of Awkum marketing Society (2014-2016)
* Member of Event Awkum Organizers Committee.
* Attended Awareness seminar at national Library Islamabad Pakistan.
* Rescue Trainer at District Level Mardan (Rescue 1122).
* Attended 2 Days Seminar By Pakistan Entrepreneurship program For Youth.

**ACHIEVEMENTS**

* School Toper at Matriculation

**HOBBIES AND INTREST**

* Traveling For Adventure with Family & Friends.
* Watching Cricket in Free Time.
* Exercising For Health Fitness.
* Reading Holy Quran.

**LANGUAGES**

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| --- | --- | --- | --- |
| Language | Reading | Writing | Speaking |
| Pashto | Yes | Yes | Yes |
| Urdu | Yes | Yes | Yes |
| English | Yes | Yes | Yes |

**REFERENCES**

* Available on request