**Curriculum vitae**

**biren chhetri**

**Objective**

Seeking a challenging and growth- oriented position where I can pursue my chosen profession with diligence , devotion and dynamic, which will be to the betterment of the organization.

**Skills and Competencies**

* Effective listener and communicator
* Good communication and ‘people soft skills’
* Confident, self-motivated and determined
* Ability to work well on my own and also as part of a team
* Good organizational and time management skills
* Excellent negotiation and persuasive skills

**Educational Qualification**

Secondary from West Bengal Board India

Higher Secondary from West Bengal Board India

Graduation from North Bengal University India**.**

**OTHER EDUCATION**

Diploma in Desktop Publication from West Bengal India.

**PROFESSIONAL EXPERIENCE**

**Working as an assistant teacher in ISC based school from 2009 to June 2016**

**Work as a sales associate in Big Bazar Darjeeling one year.**

**Worked as a Computer faculty in Sumiran Computer Institute for 2 years.**

**JOB DESCRIPTION**

* Sales reduce stock loss and maintain cost control and delivering the highest level of customer service. As Greet customer on sales floor and ascertain make, type and quality of a merchandise desired.
* Consistently achieved exceptional sales by applying influence selling technique and demonstration dynamic customer service through personalized communication.
* Creative display new merchandise. Make suggestion to meet customer’s needs and emphasis selling point of products.
* Advise customer on the durability of merchandise and the quality to purchase. Provide customer service and assistant in location and choosing merchandise.
* Suggest size and style for item, based on knowledge of product .
* Accurately advise management on outlet’s needs and forecasted sales of product.
* Monitor receiving check – in and stocking of merchandise to verity accuracy.
* Deliver personal attention to customer to ensure high level of satisfaction , to generate repeat clientele ,and to encourage word of mouth referrals.
* Manage new stock arrivals, merchandising, display and communication to customer on new stock arrivals.
* Responsible for maximizing section’s contribution through exploiting every opportunity to drive.

**PERSONAL DETAILS**

Date of Birth : 08-03-1987

Marital Status : Married

Gender : Male

Nationality : Indian

Language : English, Hindi and Nepali (Read write and speak)

**Job Seeker First Name / CV No: 1835838**

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