**Michael Angelo Dejucos**

**OBJECTIVE:**

To acquire a challenging career with a solid company utilizing the opportunity to offer proven and developing skills within the company.

**WORK EXPERIENCES:**

**Calamba Doctors Hospital March 2015 up to August 2016**

Parian, Calamba Laguna

**Pharmacy Assistant**

* Taking in and handling out prescriptions
* Dispensing prescriptions
* Using computer system to generate stock list labels
* Ordering items
* Receiving, loading, unloading deliveries
* Selling over the counter medicines
* Answering customers questions face to face or by phone
* Assembling and labelling medicines
* Referring problems or queries to the pharmacist

**Medical Record Assistant March 2014 –March 2015**

Cabuyao Hospital Laguna Philippines

* Responsible for maintaining the files included in a patient's health information portfolio,
* including medical history, symptoms, examination results, diagnostic tests,
* treatment methods, and other services.
* Verify accuracy and accessibility of files.
* Ensure all files are secure.

**CYBER/INTERNET SHOP February 2013 to February 2014**

Cabuyao Laguna

**CYBER CAFÉ ASSISTANT**

* Assist customers when they have trouble or questions using computer softwares such Microsoft Office, Adobe softwares and all softwares that are being used in the cyber cafe.
* Provide services such as encoding, printing, downloading and all other operations provided by  
  the cafe.
* Assist the customer on popular online and LAN games because he or she will be assisting  
  customers to use it.
* Troubleshoots different kinds of computer programs, hardwares and softwares.
* Provide excellent customer care.
* Maintain cleanliness and orderliness of the place.
* Keep accurate records of logs and inventories of the shop.
* Time customers of the number of minutes or hours they will use the computer or internet

**PRIVATE HOUSE CAREGIVER January 2012 to February 2013**

Carmona, Cavite

**CAREGIVER**

* Help residents with the activities of daily living
* Talk and give company to clients and participate in resident activities
* Provide clients or residents with transfers assistance by moving them in and out of beds, baths, wheelchairs or cars
* Take and record vital signs
* Create and maintain a pleasant work environment
* Implement and support resident-care plans

**SP MAMPLASAN PACKAGING CORPORATION January 2011 to December 2011**

​​​Solid Street corner Ganado Street, LIIP, Mamplasan, Biñan, Laguna

SPMPC, as manufacturer of corrugated packaging aims to provide quality products and services for the ultimate satisfaction of its customers and stakeholders.

**MATERIAL HANDLER**

* Supply proper materials to other warehouse as and when required
* Monitor material systems for the operations
* Receive materials from the dock
* Provide replenishment materials to the manufacturing plant
* Review packing slips for necessary data
* Secure lifting attachments to material to convey to destination
* Update records in the database

**CLARMIL MANUFACTURING INC.- GOLDILOCKS BAKESHOP January 2010 to February 2011**

Mamatid Cabuyao, Calamba City, Laguna

Goldilocks traces its roots to the collaboration and complementary talents of the women, whose collective love for good food fuelled what has been transformed into the global enterprise today.

**MACHINE OPERATOR**

* Responsible for organizing products in preparation for baking.
* Responsible in meeting production quotas in daily basis
* Responsible for cleaning bakery equipment by closely following daily and weekly cleansing list.

**EDUCATIONAL ATTAINMENT:**

PAMANTASAN NG CABUYAO: BACHELOR OF SCIENCE IN NURSING

Tertiary for the SY 2008

* Course work includes nursing science, research, leadership, and related sciences that inform the practice of nursing. It also provides the student with general education in math, humanities and social sciences

**SKILLS:**

* Measuring Vital Signs:

Clinical measurements, specifically pulse rate, temperature, respiration rate, and blood pressure,

that indicate the state of a patient's essential body functions.

* Basic Knowledge in Microsoft Office: Word, Power point, Access, Excel

**PERSONAL DATA:**

* AGE : 29 years old
* HEIGHT : 5’8 lbs
* WEIGHT : 70kgs
* GENDER : Male
* BIRTH DATE : November 18, 1986
* RELIGION : Christian
* CIVIL STATUS : Married
* LANGUAGE SPOKEN : English and Tagalog

**Job Seeker First Name / CV No: 1839540**

[Click to send CV No & get contact details of candidate](http://www.gulfjobseeker.com/feedback/submit_fb_em.php)

