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CV NO: 1845462

**Imran Waqar|Accountant with 3 years’ experience in Accounts**

**PROFILE:**

To provide my services in a technically groomed environment wherein my academic qualification coupled with my inherent talent are capitalized and nurtured towards perfection.

**PROFESSIONAL WORK EXPERIENCE:**

**ACCOUNTANT**

**January 2013 – July 2016**

Al-Bario Textile Mills Pvt. Ltd.. Faisalabad (Pakistan)

**Responsibilities:**

* Maintaining record of sales and monthly reporting & meeting to directors.
* Making Trial Balance
* Monthly Expenses
* Making Salary Sheet
* Maintaining record of Company’s Sales Receivables.

**PROFESSIONAL QUALIFICATIONS AND ACADEMICS:**

* **Bachelor of Commerce (B.com –Hons.) (2009-2014)**

Government College University, Faisalabad (2.59 CGPA)

* **Diploma in Commerce (D.com) (2007-2009)**

PBTE Lahore. (1st Division)

* **Matriculation (Science) (2005-2007)**

BISE Faisalabad (1st Division)

**IT SKILLS:**

* **MS Office**

**COMMUNICATION AND INTERPERSONAL SKILLS:**

* Intermediate command over verbal and non-verbal communicative & interpersonal skills.
* Confidently able to work independently or in a team to deal effectively with educators & employees.
* Ability to manage multiple projects with minimal supervision.
* Have a Intermediate level command over English and Urdu Languages.

**INTERESTS AND HOBBIES:**

* Interests in, Accounting
* Hobbies include Internet surfing . Reading newspaper and novels, Badminton player

**PERSONAL INFORMATION:**

**Father’s:** Muhammad Javed Iqbal

**Religion:** Islam **Date of Birth**: August 14, 1988

**Marital Status:** Single