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| **BRYAN  Abu Dhabi, UAE**  [**bryan.307600@2freemail.com**](mailto:vrowsky27@yahoo.com) | |
| **OBJECTIVE**  To secure a position in engineering firm in a stable company through performing professional & methodological procedures in business for continual success of the organization. More than 10 years experience. | |
| **SKILLS & ABILITIES**  **Designing:**  **Coordination & Business Development:**  **Change Management:**  **Technical:**  **Technical Writing / Documentation Process:**  **Flexibility:** | * Experience using Intergraph G/Technology and NetCracker for SLD creation. * Scheme analysis of fibre orders. * Experience in PM coordination and support based on company policies, PM standards and best practices. * Understanding of engineering disciplines. * Experience in coordination of IT change management system for raised change requests of IT team. * Experience in troubleshooting and preventive maintenance in manufacturing machines. * Support testing of proposed IT projects for modification and enhancement. * Experience in technical writing and processes of project’s technical documentations. * Experience in bidding process, data archiving and control of documentations. * Experience in internal auditing for accreditation of ISO 9001 as one model for the projects’ audit. * Ability to work accurately, comply schedule, meticulous and handle priorities in a dynamic environment. * Confident and clear written or verbal communication in English language with ability to engage with diverse range of individuals across all levels. * Good time management, team player and goal oriented. * Possessed valid driving licenses – Philippines, UAE and Qatar |
| **Work Experience**  **Project Officer / Designer - Nov 2015–Aug 2016**  **Lucky Joint Construction Pte Ltd – Singapore**  *Client: Singapore Telecom*  *Fibre Broadband Projects (Commercial)*   * Receive and analyze schemes of commercial fibre broadband orders to create SLD used in actual fibre installation. * Design and process SLD using Intergraph G/Technology and Netcracker. * Coordinate with planners for all schemes initiatives, modifications and updates. * Coordinate with customers and building management prior to fibre installation at site. * Process all requirements such as PTW, insurance, safety documents, cheques, worker’s details, site survey & installation schedules, risk assessment, etc. * Internal coordination with PIC for the arrangement of all orders. * Provide records of all documents for archiving and claims purposes.   **Technical Assistant - Jul2013 –Apr 2015**  **Gulf Business Machines - Doha, Qatar**  *Client: Public Works Authority (Ashghal)*  *ISD & Projects*   * Assist PM with the team related to projects and department. * Prepare & process project documents such as RFP, SOW, project charter, deliverables, business case, initiative, report, etc. * Accumulate licenses & AMCs, and project procurement records of ISD systems. * Prepare workflow through MS Visio based on project requirements. * Handle change management system application used in raised ISD change requests. Liaison with nominated CAB members, schedule discussion, follow-up the status, update the system, report production, submit downtime announcement for helpdesk issuance, and closure of change. * Facilitate and participate in UAT sessions then update PM technical documents of the project. * Schedule, facilitate and participate in meeting discussions of ISD services. * Provide reply correspondence through CTS. * Organize documentations for paperless system through portal and shared folders. * Access day-to-day in-house applications (e.g. Oracle ERP, CTS, Manage Engine).   **Document Controller - Apr 2012–May 2013**  **BEAD Architects & Engineers - Abu Dhabi, UAE**  *Client: Tourism Development and Investment Company (TDIC)*  *Residential Palace for H. E. Sheikh Sultan Bin Tahnoon Al Nahyan - Abu Dhabi, UAE*  *Client: Sultan International Holdings*  *Six Residential Villas for H. E. Sheikh Sultan Bin Hamdan Bin Mohamed Al Nahyan - Abu Dhabi, UAE*   * Handle arrangement& submittals of SD, material approvals, RFI, IR, material inspection, & method statement, etc. * Check and evaluate templates of all documents for conformance & standardization of project files. * Support PM to pending contractual issues of the projects. * Liaison with contractors regarding documents. * Verification of document discrepancies for amendment. * Prepare documents such as logs, report, drawing, chart, site photos in timely manner. * Maintain the tracks of the Filing System * Follow-up for submittal of reports, required letters & materials from related parties of the project.   **Document Controller - Nov 2008–Dec 2011**  **Core Engineering Consultancy LLC / Egis-Core Project Management JV – Abu Dhabi, UAE**  *Client: Abu Dhabi General Services, PJSC (MUSANADA)*  *Zayed City Project - Construction of 788 Villas , Construction of Boundary Walls, Construction of Street Lighting, Street Signs, Wearing Course, & Sidewalks*   * Attend project support for team and Musanada requirements. * Assist Deputy Project Director for PM issues and records. * Support evaluation of IPCs. * Liaison with contractors regarding documents. * Prepare documents such as logs, report, drawing, chart, site photos in timely manner. * Maintain the tracks of the Filing System through previous version of MIS and spreadsheet. * Follow-up for submittal of reports, required letters & materials from related parties of the projects. * Procurement & monitoring of project office deliverables. * Assemble & maintain PC hardware, software and other PC peripheral issues.   **Technical Support - Feb 2007–Feb 2008**  **Hyundai Mipo Dockyard Company, Ltd. – Ulsan, South Korea**   * Comply with supervisor to ensure correct alignment of pre-cast metal sheets prior to welding application. * Liaison with team leader during hall block testing prior to end-user snag list checking. Accompany end-user during blocks testing and perform repair. * Work with team leader to ensure targeted output, yield and quality are met. * Awareness to production list of manufacturing protocol. * Check pressurized welding for end-user testing. * Operate grinder device after welding functions.   **Technician/Operator - May 2004–Jan 2006**  **Acer-Unipac Optronics Corporation – Taoyuan, Taiwan**   * Preventive maintenance of PVD sputter machines: change old to new parts such as target, susceptor, clampers, mask, walls, belt, etc. * Test connections, gaps and resistance to ensure specified measurements of all parts installed. * Check water level of cooling valves of sputter machines during operation. * Preventive maintenance of thin glass and cassette cleaners. * Random endurance test to all PVD machineries in quarterly basis. * Monitor the spare parts life span, disposal & deliveries. Inventory of parts including deliveries and orders. * Key-in sputter & glass cleaner utility preventive maintenance checklist in intranet database on daily, weekly, monthly and quarterly bases. * Undertake ad hoc duties being assigned by the supervisor/shift engineer. | |
| **Education**  Central Colleges of the Philippines  Bachelor of Science in Electronics and Communication Engineering | |
| **Affiliation**  Project Management Institute – Member 2015-2016  Filipino Association for Computer Excellence (FACE) Abu Dhabi Chapter – Member 2011-2012 | |
| **TrainingS & SEMINARS**  Project Management Professional  Syscoms Information Technology, Qatar  ITIL Foundation  Syscoms Information Technology, Qatar  Architectural Overview of TCP/IP  MERALCO Foundation Institute  Fibre Optics Communication  Central Colleges of the Philippines  Structured Cabling System  Central Colleges of the Philippines  ISO 9001:2008 Quality Management Seminar  BEAD Architects and Engineers, Abu Dhabi  Aconex Certified Professional  Aconex Online Trial    Occupational Safety & Health Training  Occupational Safety & Health Center (OSHC-DOLE)  General Training Exam for International English Language Testing System (IELTS)  British Council, Abu Dhabi | |
| **PERSONAL Details**  Birth date: 27 March 1978  Interest: Reading, guitar, table tennis | |