From,

ASHWINI

ASHWINI.307912@2freemail.com

To,

Respected Sir/ madam,

Sub: Job seeking in your esteemed organization.

I have completed my Basic B.Sc(N) programme 2009-2013 in DR. D.Y. Patil university,nerul;,.I request you to give me an opportunity to work in your esteemed institution. I assure that I will do my level best which ever responsibilities that you will assign for me.

**Curriculum Vitate**

**ASHWINI ( Basic B.Sc Nurse)**

**BIO-DATA**

Sex and Date of Birth : Female ;16-06-1991

Height and Weight : 151cm and 41kg

Nationality : Indian

Marital Status : Single.

**CAREER OBJECTIVES:**

To work in a competitive, Dynamic and global environment which can utilize my skills and abilities in nursing that offer ample scope for career growth and explored for the growth of the organization while being resourceful, innovate & flexible

**ATTRIBUTES:**

Confident, proactive individual with excellent interpersonal and communicative skills. Organizational skills and leadership skills,

**INDUSTRIAL EXPOSURE:**

* AS A STUDENT NURSE WORKED IN DR.D Y PATIL HOSPITAL IN DIFFERENT AREAS LIKE MEDICAL AND SURGICAL, OPERATION THEATRES, INTENSIVE CARE UNITS [MEDICAL, SURGICAL, CARDIO, PAEDIATRIC, NEONATAL].
* PSYCHIATRY EXPERIENCE FROM THANE MENTAL HOSPITAL.
* COMMUNITY EXPERIENCE FROM URAN
* COMPLETED 4 MONTH IN WARD MEDICAL AND SURGICAL IN PARULEKAR HOSPITAL AT AIROLI.
* WORKING 11 MONTH AS STAFF NURSE IN SUNRISE HOSPITAL BHANDUP.

CURRENTLY I AM WORKING IN JASLOK HOSPITAL AS STAFF NURSE.

* TOTAL I HAVE 2YEARS 6 MONTH OF EXPERIENCE IN MEDICAL AND SURGICAL WARD .

**ACADEMIC QUALIFICATIONS & REGISTRATION:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Year of passing** | **Qualification** | **School/College****/University/Degree** | **Total marks%** |
| **2012-2013** | **4THYR–BSC NURSING** | **DR. D. Y. Patil University** | **71.33%** |
| **2011-2012** | **3RDYR-BSC NURSING** | **DR. D. Y. Patil University** | **67.33%** |
| **2010-2011** | **2NDYR-BSC NURSING** | **DR. D. Y. Patil University** | **56.57%** |
| **2009-2010** | **1STYR-BSC NURSING** | **DR. D. Y. Patil University** | **56.14%** |
| **2008-2009** | **HSC** | **MODERN COLLEGE, VASHI** | **56.33%** |
| **2006-2007** | **SSC** | **R.M.V, AIROLI** | **74.46%** |

**PROFESSIONAL DETAIL:**

REGISTERED AS BASIC BSC NURSE AND MIDWIFE UNDER MAHARASHTRA NURSING COUNCIL.

COMPLIETED PGDM IN HEALTH CARE IN WELINGKAR INSTITUTE.

**PROFESSIONAL EXPERIENCE**

***PATIENT ADMISSION :***

* Initial patient assessment
* Identification of nursing problem
* Devising patient care plan
* Set appropriate base line observation
* Use of special aids: pressure reliving aids
* Communication with patient & Family
* Multi-Discipline referrals
* Arrangements for shifting to ward

***DRUG ADMINISTRATION :***

* Procedure for checking patient's drugs
* Control drug administration
* IM, S/C and IV drug administration & infusion
* Infusions through syringe pumps
* Nebulizer therapy-physiotherapy
* Topical drug administration
* Care of patient's receiving inotropic , chronotropic *&* all other drugs

***MANAGERIAL SKILLS  :***

* Orientation for patients and relatives about the hospital and its functioning
* Preparation of emergency drugs and emergency trays ready for use (intubations tray, catheterization tray, aspiration sets, gown packs)
 Maintenance of environmental hygiene.
* Asepsis and infection control
* Maintenance of records and reports
* Maintain ward inventory and intendeds

***KNOWLEDGE OF BASIC NURSING PROCEDURES*** *:*

* VITAL SIGNS
* Ryle’s tube insertion
* Administration of medicines (oral, injections)
* Oxygen therapy
* Transfusion and infusion therapy
* Total parental nutrition
* Urinary catheterization
* ECG
* BLOOD COLLECTION
* DRESSING
* NEBULIZATION
* IV INFUSION
* SUCTIONING

**DETALED NATURE OF WORK**

1. Following nursing process in assessment, planning, implementation and evaluating daily individual patient care.
2. Doing admission, discharge and transfer of patients.
3. Assessing physical, psychological and psychosocial needs of the client.
4. Collection of personal, social, medical and general data by interviewing formally and internally during various nurse client interactions, observations, review of records, diagnostic tests etc.
5. Maintaining good IPR with patients, relatives, superpose co-workers & other hospital personalities.
6. Monitoring vital signs of the client.
7. Monitoring I/O charts.
8. Meeting nutritional, hygienic and elimination needs of the patient
9. Dressing (e.g. surgical wound)
10. Maintaining records and reports.
11. Assisting for various procedures in the ward. Assisting for various

Procedures in the operation Theatre.

1. Preparing the patient for various investigations.
2. Sample collection and various investigations.
3. Administering drugs.(1M,1V,SC)
4. Provide health information to the client and family and participating family in the care of patient.
5. Trained and evidence based critical care nursing services.

**General :**

Language proficiency:

English , Hindi, Marathi

**DECLARATION**

I hereby declare that the details furnished above are true to the best of my knowledge and belief. I will produce my original documents as when required.