

OBJECTIVE

-To obtain knowledge in doing work and

to help the company achieve its goal

in giving my effort.

EDUCATIONAL BACKGROUND

(July – December 2012) Had been to Discipleship Training School in YWAM - Antipolo

 COLLEGE

(2009 – March 2012) Bachelor of Science in Computer Science

(2007 – 2009) Bachelor of Arts in Liberal Arts major in Political Science

 Centro Escolar University - Manila

SECONDARY

(2003-2007) Jose Rizal University (JRU)

Mandaluyong City

ELEMENTARY

(1997-2003) Pedro P. Cruz Elementary School

Mandaluyong City

TECHNICAL SKILLS

* Wordpress
* SAP - ERP
* eBay Turbo Lister
* Basic Microsoft office programs:
	+ (MS access, MS word, MS Excel, MS Powerpoint w/ Animation)
* Dreamweaver/HTML
* Microsoft Visual Basic
* Macromedia Flash
* Adobe Flash CS5
* Networking (Basic cisco)

WORK EXPERIENCE

 Direct Hire: Order Processor (Home Based) at <http://www.chalmersdirect.com.au/>

 November 24, 2015 - Present

* SMART Communications, Inc.

Procurement Officer or Buyer/Department Admin

(2 Years and 4 Months)

March 2013 – January 2014: Under Agency: POINTMAN

February 2014 – June 2015: Direct Hired by SMART

* Practicum: General Insurance Company (June 2011 – February 2012 / 200 Hours)

Admin/IT Assistant/IT Students Tutorial Class Lecturer

EDUCATIONAL PROJECTS

* Thesis

- Mobile Application for CEU Website: Accuracy and Effectiveness

* System Analysis and Design

- CEU Handbook converted Online

 -Visual Basic 6.0 (Software)

* Software Engineering

- “Computer Lessons” (Educational Software for 3rd Grader)

- Macromedia Flash (Software)

TRAININGS/SEMINARS ATTENDED

* Spend Management

February 2014

* Strategic Sourcing

April 2014

* Youth for I.T. (U.P. Diliman)

 2011 and 2012

* Junior Philippine Computer Society Familiarization Tour

 2010

* Junior Philippine Computer Society (JPCS) Lecture Forum

 2009 & 2010

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| **June Aubrey Escoto – 1850862**To interview this candidate, please send your company name, vacancy, and salary offered details along with this or other CV Reference Numbers that you may have short listed from <http://www.gulfjobseeker.com/employer/cvdatabasepaid.php> addressing to HR Consultant on email: cvcontacts@gulfjobseekers.comWe will contact the candidate first to ensure their availability for your job and send you the quotation for our HR Consulting Fees.  |