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| **Asmaa Faisal – 1851054**  To interview this candidate, please send your company name, vacancy, and salary offered details along with this or other CV Reference Numbers that you may have short listed from <http://www.gulfjobseeker.com/employer/cvdatabasepaid.php>  addressing to HR Consultant on email: [cvcontacts@gulfjobseekers.com](mailto:cvcontacts@gulfjobseekers.com)  We will contact the candidate first to ensure their availability for your job  and send you the quotation for our HR Consulting Fees. |

OBJECTIVE

To achieve a challenging career, ambitious to climb high enough through hard work and excellence and be innovative with dedicate and determined effect.

SUMMARY

# A highly motivated individual who is able to go extra mile to support company managers.

# Ambitious and looking forward to play a key role in adding significant value to the company, have strong communication and interpersonal skills hand in hand with being  quick learner who possess strong analytical ability, patient, punctual and confident individual who can work unsupervised and thrives under pressure.

# Have a professional outlook on situations, hardworking, loyal and committed to the company to obtain the company objective.

EDUCATION

(2013-2016) Bachelor in Business Administration ( Management ) from American college of Dubai, GPA : 3.80

(2012-2013) High School from National School, Dubai 97.3%.

##### **Computer Skills:**

Skills

##### Software:  Microsoft offices.

##### Operating System:  Ms Windows (Windows 7, Windows 8 , Windows 9, Windows 10 )

##### Video editing (Designing skills).

##### Presentation making in PowerPoint, online ( Emaze&Prezi )

##### **Essential Skills:**

##### Hardworking, dedicated, supportive and excellent communicator.

Activities

**Participated in the global management challenge (2016):-**

* Managing our own company.
* Decision making.

**Prepare a training project plan for the college , summer 2015:-**

* Identify the project's Scope.
* Develop the work breakdown structure (WBS) .
* Design project network using AON method.
* Design responsibility matrix (RAM)
* Design Gantt chart for the project.

**Prepare a marketing plan for a nursery , spring 2014 :-**

* Organize and divide tasks between the team members.
* Conduct marketing research.
* Identify the SWOT for the nursery.
* Prepare a full report that contains our plan for developing the nursery.
* Explain the plan in a presentation.

**Prepare a small business Plan for a gym , summer 2014 :-**

* Conduct a database research about the industry.
* Prepare a marketing plan for the GYM.
* Prepare a financial Plan.
* Explain the plan in a presentation.

Training

**Training by AL Futtaim company (2016) :-**

* Leadership and teams.
* Strategic vs. Operations management.
* Decision making.
* financial Management
* Being in the president list throughout my BBA journey

Achievements

* Awarded with a special mention in the global management challenge and a certificate

Language

Fluent in:

English (written - Spoken)

Arabic (written - Spoken)

PERSONAL

Date of Birth : 14th August 1996

Nationality : Palestinian

Gender : Female

Visa Status : Father Visa

Marital Status : Single

Driving license: Available

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