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| **Mohammed Naif – 1851174**To interview this candidate, please send your company name, vacancy, and salary offered details along with this or other CV Reference Numbers that you may have short listed from <http://www.gulfjobseeker.com/employer/cvdatabasepaid.php> addressing to HR Consultant on email: cvcontacts@gulfjobseekers.comWe will contact the candidate first to ensure their availability for your job and send you the quotation for our HR Consulting Fees.  |



 **OBJECTIVE:**

To be a professional who believes in making things happen along with fostering individual brilliance and creativity by taking up challenging task and to complete it effectively and efficiently.

**Summary of Skills:**

* Experience of providing satisfactory services to customersin various fields.
* Excellent knowledge of operating smart devices.
* Ability to administer in emergency situation and handling the situation easily.
* Friendly and helping attitude with passion for customer service.
* High respect for customers and committed to serve them better.
* Clean, professional, and pleasing appearance.
* Fluent in speaking English and making customers understand things easily.
* Very calm nature that fit in with any team and environment.

**PROFESSIONAL EXPOSURE:**

1. ***Sindhu Logistics:***Oct 2015 - Mar 2016
* Handling of customer queries regarding their shipments.
* Helping the new customers understand the procedure for import.
* Arranging of necessary documents required for clearance from the customer.
* Staying updated on consignments in transit.
* Making sure the customer is well informed and satisfied with the updates on their consignments.
* Maintaining records of all consignment coming under airfreight.
1. ***Top Rated Seller on eBay:*** 2009 - Present
* Maintaining records on inventory.
* Analyze market status and introduce new products to stay in ahead in competition.
* Creating advertising material and listing the products in the Virtual shop.
* Releasing various attractive offers on special occasions to attract new customers and increase sales.
* Handling queries from buyers on products wholesale buyers.
* Resolving conflicts related to product fraud/ Fraud customers.
* Communicate with eBay representatives to resolve any shop related issues.
* Communicate with the courier company and assure fastest delivery.
1. ***Sole Proprietorship Called as Novice:***2008 - Present
* Sales and service of Computers, Laptop, Smart phones.
* Handling of professional cameras and also covered professional photography.
* Handling software related issues with smart phones and laptops.
* Been indulging in video editing for functions and short movies.
* Design advertising/print materials for small to mid-size companies, also included graphic designing, banners, certificates, logos and cards design etc.
* Video editing of documentaries, marriage shoots, local advertisement videos etc.
* Provide web-designing solutions, from building to hosting an entire site.

**ACADEMIC QUALIFICATION:**

Bachelors Of Commerce (B.com) from Karnataka University Dharwad, India

**CERTIFICATIONS:**

Logistics Course In Air Imports from Sindhu Logistics Bangalore, India

**ACHIEVEMENTS:**

* Awarded as the Best Student of the Year 2011-2012 in my 12th for my outstanding performance in Sports field, literature field and miscellaneous fields.
* Certificate of Appreciation for working on the official college promotion PPT 2012-2013.
* Certificate of excellence for designing all the certificates for the annual program of academic year 2012-2013.
* Won first place in 100 meter swimming in zonal level 2012.
* Declared and awarded as the best coordinator of the Wizard Fest organized by Anjuman Degree College and P.G Centre, though it was my first year in the college and I was selected for coordinating the fest for my performance on fresher’s day.
* Best fresher of the batch 2012-2013 in my degree college.
* 1st place in college quiz organized by the final year students 2012-2013.
* Secured 84.83% in my 12th.
* Winner of best manager event in following different fests AURA - SDM Mangalore, FLAMES - PA college Mangalore, Revels Manipal, Synergy Karwar, Telangana.
* Represented State level volleyball team from Degree College.
* Worked on a vision 2k15 official teaser video and inaugural video.
* Got selected in campus interview in karwar.
* Organized a zonal level fest called Wizards 2013, Anjumanii ascent 2014 and Vision 2015.

**OTHER EXPOSURES:**

* Been a photographer at Novice (Self Enterprise).
* Been a blogger since 2014 and have been earning from Google AdSense.
* Run a successful YouTube Channel since 2014.
* Been Indulge in Import-Export Business for last 2 Years.

**PERSONAL DETAILS:**

* Name: Mohammed Naif
* Date of Birth: 18th August 1993
* Gender: Male
* Nationality: Indian
* Marital Status: Single
* Visa: Tourist (Expires on December 10th 2016)
* Languages Known: English, Hindi, Urdu and Kannada

**DECLARATION:**

I hereby declare that the information provided in this document is true to the best of my knowledge.

*Mohammed Naif*

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