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**Languages:** Good English, Basic French, Learning Arabic

**Position Applying for** ;**Waitress**

**Objective**

To work in a challenging environment as a waitress, where I will be able to provide prompt and courteous service to the customers of a restaurant, cocktail lounge or club.

**Career Summary**

* 2+ years of experience in providing customer and personal services.
* Responsible to provide good management, training and motivation to junior waiteress.
* Responsible to work in all environment and in group to handle hotel services.
* Responsible to mange two sections of restaurant effectively by providing punctual and friendly services to customers.

**Academic Qualification**

* High School Certicate
* Certificate of attending training course in marketing.

**Certification**

* Certification course in marketing management
* Certication course in computer software

**Job Experience**

**China Restaurant, Waitress- ( April 2010 to 2012).**  
**Main Duties:**

* Responsible to take orders and assist the cook to prepare food as per order of customers.
* Responsible in assisting the manager in preparing the menu card as well as price list.
* Providing effective supervision of all food and beverage services.
* Responsible to prepare recites and collect payments from the customers.
* Implementing an online marketing plan to promote restaurant’s dishes to a wider range of people.

**Waiteress - (January 2002 - April 2004).**  
**Main Duties:**

* Provided customer services for up to eighty customers everyday.
* Assisted customer in menu determinations.
* Served dishes at tables according to order.
* Recommended wines and other drinks to customers.
* Assisted the manager to clean and close the restaurants after the hours.
* Attended monthly staff meetings and training sessions.

**Key Skills and Strengths**

* Professional work ethic.
* Multi tasking.
* Excellent written and verbal communication skills.
* Ability to work in a team.
* Sales and marketing skills.
* Customer service skills.
* Good leadership abilities.

**Personal Details**

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**Hobbies:** Collecting postcards, gardening

**Reference**; Available Upon Request

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| **Fru Emmanuela Chi – 1851822**  To interview this candidate, please send your company name, vacancy, and salary offered details along with this or other CV Reference Numbers that you may have short listed from <http://www.gulfjobseeker.com/employer/cvdatabasepaid.php>  addressing to HR Consultant on email: [cvcontacts@gulfjobseekers.com](mailto:cvcontacts@gulfjobseekers.com)  We will contact the candidate first to ensure their availability for your job  and send you the quotation for our HR Consulting Fees. |