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**ABDUL**

Mail to: Abdul.310716@2freemail.com

Mobile: C/o 0501685421

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| **EDUCATION** |

 Diploma civil engineering

 Diploma in costing

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| **SKILLS** |

* Good Exposure in **SAP** and **ERP**( Costing )
* Could operate effectively with Microsoft office tools namely **word, excel, power point, access.**
* Have worked with operating systems like **Windows XP & 7,8**
* Very good exposure in Costing
* Efficient management and organizational abilities

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| **PROFESSIONAL PROFILE** |

**July 2012 to May2016**

Organization : Al Ayuni investment and contracting co.(Saudi Arabia)

Designation : Cost Controller

Consultant : TAL, SAUDI TECH AND MOT

**Project Experience**

**Project Name:**

1. Saudi Railway project(CTW-400)

 Project Cost- S.R.536 Million

1. Jizan housing project(CGZ-12)

 Project Cost- S.R.381 Million

1. Makkah Group 18

 Project Cost- S.R.133 Million

**Responsibilities:**

* Prepare & update the labor actual allocation as per activity in daily bases.
* Prepare & update the executed quantity in weekly bases.
* Compare the labor total hours as per allocation by operation team with time keeper records.
* Prepare Rate Analysis for all activities in New projects
* Calculate monthly Budget for each activity in all project
* Calculate group wise and project wise actual amount for utilization of Manpower, equipment and material
* Calculate actual unit rate for execution for all activity
* Project wise daily expenses and progress status.
* Collect daily execution delay report and reasons for delay
* Checking of Budgeted and Actual Outflows
* Prepare & update the subcontractor’s performance in daily bases
* Making Invoice comparison between the planning report and the Costing report.

* Collect sites indirect expenses from previous month(s) from site cashier in all project
* Calculate Salary amount of all other indirect and supporting employees at site for previous months(s) in all projects
* Collect every Month Subcontractor bill copy from Quantity section for all projects
* Prepare Performance Graph of each subcontractor in all projects
* Review Subcontractor tracking report.

**November 2010 to June 2012**

 Organization : Marutham Developer

 Designation : Cost Controller

* Collect the actual progress from the site on weekly basis.
* Checking the actual quantity of material utilized and compare with our budgeted quantity.
* Making the Costing breakdown for each task and calculating the actual cost of the task.
* Finalizing the Work progress and its Actual and Budget cost
* Making the Comparison between Actual and Budget cost and determining the profit loss statement of the project in every month.
* Sending Project report to the higher management.
* Making a weekly meeting with the Project Management about finalizing the Sub- Contractor deals for every discipline
* Checking the Invoice of Sub-Contractors each month according to the progress.
* Making the Comparison between Actual and Budget cost and determining the profit of the project in every month.
* Making frequent meeting with the Project Manager and Construction Manager and informing the current status of the project.
* Making Invoice comparison between the planning report and the Costing report.

* Making discussion with the Management and issuing the Costing Report.

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| **Personal Details:** |

Name : ABDUL

D.O.B : 19/08/1987

Sex : Male

Marital Status : Married

Nationality : Indian

**Languages:**

To Speak : English and Tamil,Malayalam

To Read & Write : English,Tamil,and Arabic

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| **DECLARATION** |

I here by assure that all the above details are true to my knowledge and I work with full dedication and sincerity to prosperity for your concern.

Date 10-10-2016 Yourfaithfully,

Place Chennai (Abdul)