Timothy

**E-mail:** Timothy.311414@2freemail.com

**Ref: IT ADMINISTRATOR/SYSTEM/NETWORK ANALYST..**

**PERSONAL SUMMARY**

A multi-skilled ICT Technical manager with good all-round supervisory and technical expertise. Very capable with a proven ability to ensure the smooth running of ICT systems and to provide IT services that will improve the efficiency and performance of a company. Extensive practical knowledge of complex systems builds, hardware and software testing, PCB testing, network support, technical

support and computer repairs. Looking for a new and challenging managerial position, one that will make best use of my existing skills & experiences also further my personal development.

**KEY QUALIFICATIONS**

* Programming with languages such as C, C+, C++, C#, VB, PHP, ASP, JAVA, J++, and JAVASCRIPT.
* Technical expertise in LAN, WLAN technologies.
* Experienced in server operating systems i.e. Windows server 2003, 2008, 2012, CentOS,

SOLARIS, SUSE, RED HAT.

* Experienced in database systems i.e. ORACLE, WAMP, MS ACCESS, MSSQL and SQL.
* Experienced in internet security .i.e. detection of phishing programs, key loggers

Programs e. t. c

* Experienced in handling server crash scenarios.
* Use of interfaces for website programming i.e. JOOMLA and DREAMWEAVER.
* Search Engine Optimization, KEY WORDS and META DATA assigning, aligning of web pages to coincide with the KEY WORDS and META DATA within the search engine

Optimization rules.

**WORK EXPERIENCE**

**JUNE 2009 – OCT 2016**

* ***Tiben Technologies Company Limited*** (Nairobi, Kenya/Bujumbura, Burundi office)

ICT TECHNICAL MANAGER

**DUTIES**

* Managing a team of over 30 administrative & technical staff.
* Strengthening the IT infrastructure through implementing new technologies.
* Responsible for hardware and software installation, maintenance and repair.
* Performing routine audits of systems and software.
* Manage the IT budgets and expenditure on hardware and software.
* Developing & maintaining the company IT systems, software and databases.
* Recommending and implementing improvements and efficiencies.
* Reporting to the Chief Executive.
* Having excellent time management, confidentiality & communication skills.
* Having strong IT, commercial, planning and budgeting skills.
* Management of server software and associated backup routines.
* To evaluate, test, advise, train and support I.T. related projects.
* Procurement of IT hardware, software and maintenance products & services.
* Responsible for the recruitment and training of new staff.
* Writing documentation for ICT procedures, security and disaster recovery.
* Maintaining documentation of changes regarding users, functions & systems.
* Managing the internal & hosted network infrastructure including: firewalls, servers, switches and telephony

**AREAS OF EXPERTISE**

* Project management
* IT management
* Managing crisis situations
* Resource vendor management
* Business analysis
* Financial control
* Project Delivery
* Integration
* Application development

**PERSONAL SKILLS**

* Decision making
* People skills
* Leadership skills

**EDUCATION**

**2011 -** B.Sc. in Computer Science at **KENYA METHODIST UNIVERSITY**

**2006-2008-** AdvancedDiploma, Diploma and Certificate in Information Technology at **KENYA SCHOOL of**

**PROFESSIONAL STUDIES**

**2002-2005-** Kenya School of Secondary Education at **LENANA NATIONAL SCHOOL (*formerly* DUKE OF YORK)**

**1992-2001-** Kenya Certificate of Primary Education at **MARION PREPARATORY SCHOOL**

**PERSONAL DETAILS**

**SEX:** MALE

**MARITAL STATUS:** MARRIED

**DATE OF BIRTH:** 21 OCTOBER 1986

**NATIONALY:** KENYAN

**LANGUAGES:** English, Kiswahili, Kikuyu (Native Language), French (Can understand when

spoken too)

**Interests and Hobbies:**

* Member of: Rotary Bujumbura Great Lakes.
* Travelling.
* Playing Rugby.
* Writing literature articles i.e. Poetry.
* Networking with people who are bound to make an impact and help me grow in my area of career or field of practice.
* Reading / viewing motivational, inspiring literature of successful people in any field