# **C U R R I C U L U M - V I T A E**

**IMRAN**

[**IMRAN.313667@2freemail.com**](mailto:IMRAN.313667@2freemail.com)

**POSITION SOUGHT**

Assistant Manager- IT, IT Administrator etc.

**Proven Technical & IT Management Expertise in a Career Spanning 4.10 Years**

**OBJECTIVE**

Technically sophisticated and IT management professional with a pioneering career reflecting strong qualification. Maintaining focus on achieving bottom-line result while formulating and implementing advanced technology and business solution to meet diverse needs.

**IT Strategic Planning/Problem Solving/Budgeting/Vender Relations**

**TECHNICAL SKILLS**

|  |  |
| --- | --- |
| **Microsoft Platform** | Planning, Implementing and Maintaining a Windows Server Network Infrastructure & Environment 2008, 2012 R2 Server Installing, Configuring, Implementing and Managing Microsoft Active Directory, DNS, DHCP & Group Policies, Exchange Server 2010, Windows XP, 7, 8, 10. |
| **ERP** | Experienced On **IDS Fortune** Enterprise Property Management System  Experienced on **WISHNET** Front office System, **Touche** for Point Of Sale  **Prolofic, Tally ERP 9** |
| **Network and Telephone** | Capable of Planning a Network setup, Including hardware Planning, cable laying plan, installation of Routers, Ethernet Switch, PoE Switch, LAN/WAN /Wi-Fi infrastructure design and implementation.  Experienced with **Sonicwall 250M, Fortinet 90D, Cyberoam CR 50ia**  Knowledge of Hotel Internet Gateway server such as **24Online, Freedom, Dynasys**  Fair knowledge of **Siemens, Alcatel, Panasonic** Telephone EPBAX |
| **Antivirus** | Experienced with **Symantec Corp. Edt.,** **McAfee** Antiviruses  Managing from Antivirus System Center, roaming profile, updating virus definition files and scanning. |
| **Database** | Experience managing Microsoft **SQL** Database Servers 2005/2008R2 & 2016  **Oracle 9i** Installation and Configuration of client connectivity tools on the same |
| **Other Hardware & Applications Support** | Network Printers, Printers, Scanners  Manage Lock Door **Godrej, ADEL, ONITY**.  Manager Attendance machine OnTime**, FingerTech, Vinicx & Facia.**  Manage CCTV, DVR, IP Camera and NVR.  EDC Machines. |

**EXPERIENCE**

**Organization : The KHYBER Himalayan Resort & Spa, Gulmarg**

**Designation : IT Executive**

**Duration : May2017 to Till**

* Windows Server Administration
* Domain Server And Active Directory installation and Maintenance
* Computer Hardware And Network Infrastructure maintenance of 300 nodes
* Wi-Fi Internet Provisioning for internal staff and customers
* Installation ,Configuration and maintenance of **Cyberoam** firewall
* Managing & Monitoring station for Network switches and Routers
* Installation, configuration and maintenance of  **CCTV IP Camera and NVR`S**
* Configuration and Backup of **SQL Server 2008R2, WISHNET, Prolofic**
* Management of Siemens EPBAX with 190 extensions
* Applying operating system update, patches and configuration changes
* Adding, removing or updating user account information, resetting passwords etc
* Answering technical queries
* Troubleshooting any reported problems
* Ensuring that the network infrastructure is up and running
* Antivirus Server (Seqrite Endpoint Security)
* Manage and troubleshoot printers, Network Printers
* Manage Projector and screen
* Manage music systems
* Manage magnetic key maker machine (ONITY)
* Support all IT hardware
* Capable of working in dynamic environment and under pressure
* Demonstrated interpersonal and communication skills with the ability to work with various levels of technical professionals

**Organization : Clarion Inn, Jaipur (Pre-opening)**

**Designation : IT Executive (HOD)**

**Duration : November2016 to April2017**

* Establish all IT infrastructures.
* Setup all departments.
* Responsible for the provision of IT infrastructure services including desktop applications, LAN/WAN/Wi-Fi networks, IT security and telecommunications, CRM, ERP, hotel applications, etc.
* Alcatel PBX System
* Understanding of Installation DVR and CCTV Cameras
* Experience administering and deploying network UTM, such as FortiNet 90D
* Administering a Windows server 2012 operating system, Dell PET420 (RAID 5)
* Software Support: Microsoft Office Suite (Word, Outlook), Open Office, FingerTech Attendance Machine, Door Lock Keys ( ADEL)
* Develop and maintain the system documentation, and ensure the smooth running of all IT systems
* Manage Computer Inventory Purchase, Stock & Control
* Responsibility for documenting the configuration of the system
* Performing routine audits of systems and software
* Coordinate with vendor
* Act as a focal point for all major IT issues
* Manage OTA & Channel Manager

**Organization : Hotel Clarks Inn, Jaipur**

**Designation : IT Executive**

**Duration : March2016 to October2016**

* Responsible for the provision of IT infrastructure services including desktop applications, LAN/WAN/Wi-Fi networks, IT security and telecommunications, CRM, ERP, hotel applications, etc.
* Configuration and installation of PBX System (Panasonic)
* Understanding of Installation DVR and CCTV Cameras
* Experience administering and deploying network firewalls, such as Sonicwall
* Administering a Windows server operating system, including experience with Active Directory and IBM 3550x-3560xServers,
* Software Support: Microsoft Office Suite (Word, Outlook), McAfee Anti-Virus, Tally 9, OnTime (Attendance Software), OnLense (Key Maker Software).
* Develop and maintain the system documentation, and ensure the smooth running of all IT systems
* Act as a focal point for all major IT issues
* Actively involved in setting up departments
* Installations and up gradation of various systems

**Organization : SBS Polytechnic College, Sikar**

**Designation : Support Engineer**

**Duration : August2013 to February2016**

* Assembling, Installation, Maintenance & troubleshooting of Desktops
* System and Network support
* Managing all LAN & WAN Network
* Install the Network Cabling and monitor the network
* Document Controlling related to all admin activity
* Troubleshooting like System errors, Network connectivity issues & Common Printers problems

**Organization : E-World Knowledge Solutions, Pilani**

**Designation : Desk Support Engineer (Computer Lab In charge)**

**Duration : January2012 to April2013**

* Assembling, Installation, Maintenance & troubleshooting of Desktops
* System and Network support
* Install the Network Cabling and monitor the network
* Document Controlling related to all admin activity
* Troubleshooting like System errors, Network connectivity issues & Common Printers problems

**ACADEMIC DETAILS**

* **B.Tech (IT)** from Rajasthan Technical University with **66%**
* **12t**h from Board of Secondary Education, Ajmer with **56%**
* **10th** from Board of Secondary Education, Ajmer with **66%**

**ACHIEVMENT**

* Star of the month June 2017

**PROFESSIONAL TRAINING**

* Windows Server 2008
* Networking (CCNA)
* Exchange Server 2003
* Oracle 9i

**DECLARATION**

I hereby declare that the above written particulars are true to the best of my knowledge and belief**.**

Date: