**MAGELYN**



**MAGELYN.316348@2freemail.com**

## Objective: Seeking to expand my experience as a pharmacist in the prestigious organization. Interested in position where I can utilize my active experience and skills for delivering promising work. I would like to offer my expertise for performing in professional environment.

## Qualification:

**Registered Pharmacist** Philippine Regulation Commission

 July 2005

## WORK EXPERIENCE:

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| ***Company Name:*** | **AL MANARA PHARMACY****Dubai Area** |
|  | July 2012 – March 2014 **Abu Dhabi Area**March 2014 – June 2016 |
| ***Position/ Job Title:***  | **Pharmacist** |
| ***Duties and Responsibilities:*** |  |
| * Fill prescriptions based on the information and dosage provided by the doctor.
* Ensure that the dosage is correct for the patient and his condition
* Fill non-prescription, behind-the-counter medications such as cold and allergy medicine
* Review the prescription with the patients.
* Providing drugs to the patients and counseling visitors.
* Dealing with different types of insurance company (e.g. DAMAN, THIQA, NAS, ADNIC, OMAN,ALICO,MEDNET,etc.) as well as taking approval via verbal or online
* Maintain sufficient amounts of medicines on stock
* Monitoring expiry dates of stocks and dispose of them or return for replacement of stocks
* Checking and receiving of deliveries
* Display the medicines in their respective shelves or gondolas
* Ordering of medicines
* Checking prescriptions for errors & making sure they are appropriate for patients.
* Ensuring the accuracy of all prescriptions, products and services supplied
* Providing training to the new members of staff.
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| ***Company Name:*** | **Sta. Teresita General Hospital**100D Tuazon St.;Sta.Mesa HeightsQuezon City,Philippines |
| ***Inclusive Dates:*** | November 02,2010 – March 20, 2012 |
| ***Position/ Job Title:***  | **Staff Pharmacist** |
| ***Duties and Responsibilities:*** |  |
| * Keeping records of medicine stocks
* Maintain sufficient amounts of medicines on stock
* Monitoring expiry dates of stocks and dispose of them or return for replacement of stocks
* Checking and receiving of deliveries
* Keeping regulated drugs under key and lock
* Dispensing regulated drugs only on confirmation of Doctors orders
* Keeping meticulous records of regulated drug use as per PDEA directives
* Ordering medicines immediately if not available to the pharmacy and to do emergency purchase especially in the graveyard shift(10pm – 6am)
* Recording the requests items in the patient profile
* Recording the request item to their respective stock card
* Charging all medicines requested by the nurses as per patient
* Reporting all returned medicines to the billing section for proper credit adjustment
* Issuing of medicines good for one (1) shift
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| ***Company Name:*** | **QC St. Agnes General Hospital, Inc.**241 Roosevelt Ave. San Francisco Del MonteQuezon City, Philippines |
| ***Inclusive Dates:*** | November 16, 2009 – October 30, 2010June 15,2006- January 15, 2007 |
| ***Position/ Job Title:***  | **Staff Pharmacist** |
| ***Duties and Responsibilities:*** |  |
| * Checking the availability of requested item/s.
* Recording the requests items in the patient profile
* Recording the request item to their respective stock card
* Dispense requested drugs and medical supplies
* When in doubt about the accuracy of information on the medication order, verifying it from the prescriber
* If the drug order is non-formulary item with an available generic equivalent in the pharmacy, coordinating with the attending physician or resident on duty for possible substitution
* Checking and receiving of deliveries;
* Recording of the received invoices to their corresponding stock cards and the invoice notebook.
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| ***Company Name:*** | **Alabang Medical Center,Inc.**Zapote Road,AlabangMuntilupa City,Philippines |
| ***Inclusive Dates:*** | February 07,2007 – July 10,2009 |
| ***Position/ Job Title:***  | **Pharmacist** |
| ***Duties and Responsibilities:*** |  |
| * Liaising with physicians, nurses and other fellow health care professionals to ensure the delivery of safe, effective and economic drug treatment
* Counseling patients on the effects, dosage and route of administration of their drug treatment
* Providing information to individual wards on budgets and expenditure on drugs
* Checking of deliveries
* Ordering of drugs from different suppliers
* Being responsible for the accurate dispensing and timely distribution of drugs and medicines for inpatients and out patients
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| ***Company Name:*** | **Watsons Personal Care Stores (Phils.),Inc.**Bldg.B,Bay Boulevard SM Central Business ParkPasay City, Philippines |
| ***Inclusive Dates:*** | November 05, 2005 – May 03, 2006 |
| ***Position/ Job Title:***  | **Pharmacy Assistant-Licensed** |
| ***Duties and Responsibilities:*** |  |
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| * Responsible for the accurate dispensing of medicines
* Recording of prescription in the appropriate record book;
* Checking and receiving of deliveries
* Display the medicines in their respective shelves or gondolas
* Patient-counseling
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# *EDUCATION:*

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| **Bachelor of Science in Pharmacy,** Centro Escolar University, Mendiola, Philippines, June 2001 – March 2005 |

**SKILLS:**

1. Proficient in written and oral communication in English.
2. Proficient in Microsoft Office Applications (i.e. Excel, Word and Powerpoint)
3. Internet Savvy
4. Acquire knowledge to dispense drugs; and knowledge about drugs, their use and therapeutic classification, dosage form
5. A fast learner, able to understand new concepts quickly
6. Ability to work independently, sincere, and diligent
7. Enthusiastic to explore new things.
8. Establishes good interpersonal relationship

***PERSONAL INFORMATION:***

* Date of Birth: 14 May 1984
* Civil Status: Single
* Citizenship: Filipino
* Sex : Female
* Language : Fluent in both Tagalog and English

***CHARACTER REFERENCES:***

***Character Reference available upon request***