# COVER LETTER

Rizwan

[Rizwan.317913@2freemail.com](mailto:Rizwan.317913@2freemail.com)

Dear Hiring Manager,

I'm applying for an "Intern-Product Development Study Data Management" position at your company. Based on the posted description, I'm confident that I am fully qualified for the position and will be a strong addition to your team. I would appreciate a job interview at your earliest convience.

Please find my resume attached.

I can be reached at the number above or at my email address. Sincerely,

# Rizwan

## OBJECTIVE

I want to get a challenging role in Product developmet and process control where I can learn more than my academics in form of practical work.

## ACADEMIC DETAILS

|  |  |  |  |
| --- | --- | --- | --- |
| **Degree/Course** | **Institution** | **Year of Passing** | **Percentage / Grade** |
| Chemical Engineering | Quaid e Awam University of engineering science and technology,Nawabshah. | Pursuing | 70 |

**SKILLS**

* Ms Excell
* Ms Office
* AutoCAD

## DECLARATION

I hereby declare that the above mentioned details are true to the best of my knowledge.