**** **JAHANGEER**

**JAHANGEER.318956@2freemail.com**

**CAREER PROFILE**

To work in a professionally managed Organization where hard work is recognized and career prospects are unlimited where I can utilize my knowledge & professional experience to fit into various roles that the work demands. Highly self-motivated and goal-oriented professional committed to pursuing a long-term career in Logistics & Supply chain management.

**Import / Export**

**Purchase& Vendor Management**

**Ware House Management**

**Supply Chain & Logistics**

**E- Mirsal II & Customs clearance**

**Operations & Distribution**

**DM approvals, DM Food etc…**

**AREA OF EXPERTISE:**

* Imports/Exports documentation,

Customs clearance.

* Warehouse management, Re-distribution,

After Sales Support

* High Sea Sale documentation,

Re-export & Re-import

* Customs Bonding & De-bonding
* Purchases /Vendor handling/Negotiations
* Handling OD Cargo
* Domestic Cargo Movement & documentations
* Good Knowledge in INCOTERMS
* Good knowledge in MS Office & e-mail applications

**Work Experience:**

**Logistics Coordinator REDA Industrial Materials**
(August 2006 to March 2011) Dubai

REDA Chemicals is a leading chemical distributor providing business-to-business solutions for users of industrial and specialty chemicals. The REDA network operates from 20 offices and 18 warehouse centers in the Kingdom of Saudi Arabia, United Arab Emirates, Kuwait, Qatar,etc.

**Senior Executive – Logistics NN Fabrics**

(From June 2011 to August 2016)Kollam, Kerela

NN Fabrics is a manufactures, distributors and traders in textile industry started on 2001.

**JOB RESPONSIBILITIES:-**

**Import / Export**

* Planning and coordinating for timely import shipments (Sea /Air / Courier shipment)
* Import order processing and Follow ups
* Handling and negotiating L/C documentation
* Tracks order acknowledgement, prepares and communicates shortage and backlog reports
* Tracks orders and confirms system lead times, delivery dates, and costs.
* Ensures orders adhere to supplier agreements and contracts
* Transmits and prioritizes approved purchase orders and supporting documents to supplier.
* Co-coordinating with supplier, customer and freight forwarders
* Passing Import Bill through E-Clearance (E-Mirsal 2)
* Arranging Insurances
* Co-ordinate for all system (ERP) related activities – GP (Great Plains – Version 10)

**Purchase & Inventory Control**

* Work with multiple vendors to determine the best deals and make decisions
* Confers with all chemical divisions to determine purchasing needs and specifications.
* Sourcing for new products and vendor selection.
* Liaise and negotiate with suppliers (Domestic & International) for the price of commodity, commercial term & delivery term.
* Maintain records on purchase price information and keep a track of the variation of rates in the market.
* Controlling and managing inventory through proper record and managing re-order level.
* Developing and maintaining relationships with Suppliers and communicate with suppliers and customers for the trouble shooting issues.

**Co-ordination with Freight forwarders & shipping Lines:**

* Possibly work with Operations to leverage inbound and outbound freight spend to get the best possible freight rates.
* Timely co-ordination with forwarders for export / Import shipments
* Freight negotiation for the reliable quotations
* Timely arrangements of all import / export shipments through forwarders

**Customs Clearance & Procedures:**

* Manage for clearing all import shipments (Sea / Air shipments)
* Confident and well aware with all import / export customs procedures
* Confident with all import customs procedures **(Duty exemption, Duty Paid, Internal Free Zone transfer, Free Zone to another Free zone Transfer etc…)**
* Confident & well aware with all the procedures of E-Mirsal II
* Processing all types of Bills like Bill of Entry, Export Bill, TOO, Free zone to another free zone Bill, Duty pay, Duty exemption etc…)
* Submit exit entry back to customs & get refund.
* Online application for HS code approvals

**DM, & Food approvals**

* Manage & responsible for handling DM approval, MOEW, MoH, &Food Approvals
* Obtain online import approval from Dubai Municipality for Hazardous cargoes
* Manage to get food approval (FIRS) through online
* Obtain Health Certificate for the export goods.
* Manage to get register the Barcode for the food grades

**Personal skills**

* Constantly focused
* Problem solver
* Optimistic
* Socially confident
* Personal leadership
* Well organized

**Academic Qualification**

* **Bachelor of Science** - Kerala University – 1997 to 2000
* **Pre-degree Course** – Kerala University – 1995 to 1997
* **Diploma in Advanced Computer Application**- 2003-2004

**Personal Data:**

* Date of Birth 17th March, 1980
* Sex Male
* Marital Status Married
* Languages known English, Malayalam, and Hindi.
* Visa Status Visit Visa