I am Farhan, an Indian national with a Master’s degree in Human Resource Management and Entrepreneurship, and over 5 years of experience as an Academic and Corporate trainer. I co-partner a training company in Eastern India, which deals with assessing, training and placing students in the business world. I have successfully developed and conducted professional training programmes across the Indian Sub-continent, and have also taught academic subjects related to Business Management, such as Marketing, Entrepreneurship and Human Resources.

The company that I co-partner is a successful and established organisation which has trained and placed students in leading corporate houses. The company’s showcases the range of services that are offered while also being interactive, providing students with learning resources that help them develop professionally. The company also provided students with the opportunity to gain practical experience within the business environment by working as interns at the organisation. I have also published a book that offers advice and guidance to graduate and post-graduate students. My experience in the field of business enriches my academic teaching, allowing me to merge theoretical knowledge with real-life business scenarios that better equip my students for the corporate world.

I am a certified Neuro Linguistic Programming practioner under the International body of Neuro Semantics. I conduct sessions on Communication, Motivation, Leadership, Psychological aspects and Aptitude. I also have expertise in Group Discussions and Personal Interviews for job aspirants. I have trained in more than fifty Engineering and MBA colleges across the country and trained over ten thousand students and job aspirants.

I have also taught students at schools and colleges across the country. My careful preparation of lessons allowed me to break down complicated concepts to simple examples that my young students could grasp, which was rewarding for both my students and me. While mentoring students, I advised and guided them on career choices and also taught English and Mathematics to those students who required extra academic assistance. Managing the difference of abilities among my students proved a difficult, but gratifying, challenge. I tailored activities to maintain the interest of more-able students without intimidating less-skilled English speakers.

Overall, my practical and theoretical knowledge/expertise in the field of Business and Student Management makes me suitable for a position as an educator in an academic institution. My CV is enclosed. I look forward to hearing from you soon.

**FARHAN**

**FARHAN.320512@2freemail.com**

---------------------------------------------------------**SUMMARY-**-------------------------------------------------------------

A motivated and experienced educator seeking a lecturing and/or training post in the field of Business Studies at an institute of higher education. An MBA graduate who has co-founded and run a successful organisation, which trains university students for successful job placements and liaises with employers to match them with candidates who are best suited to their requirements. A certified Neuro Linguistic Programming trainer with over five years’ experience of developing trainees’ communication and employability skills. An entrepreneur with significant experience in recruiting, strategic planning, training and business development who can utilize his practical experience to prepare students for the corporate world.

**--------------------------------------------------CORE COMPETENCIES---------------------------------------------------**

* Practical and Academic knowledge of subjects related to the field of Business Management
* Performance Assessments
* Recruitment and Training
* Behavioral /Cognitive skill Development
* Expertise in conducting Group Discussions and Personal Interview Sessions

--------------------------------------------**PROFESSIONAL EXPERIENCE**----------------------------------------------

**Organisation:** Identity Training Services Pvt Ltd. (June 2012 to date)

**Designation:** Chief Operating Officer. Lead Trainer

Incepted the organisation with the ultimate objective to develop course plans and train students with the aim to meet academic, intellectual and social needs of students. Designed, formulated and led teams to successfully conduct sessions to make graduates job-ready and prepared for the corporate world. Created and fostered student-based curriculum to promote student interest and receptive learning.

* Resource and Content Development:
* Published the “Interview Cracker”; a one-stop solution for coping up with and cracking interviews.
* Designed modules and developed teaching material on Quantitative Aptitude, Logical Reasoning and Communicative English for Engineering and MBA students
* Academic Training:
* Delivered training to over 15,000 graduates, postgraduates and faculty members across India.
* Conducted pre-recruitment training for graduates in various colleges resulting in better recruitment.
* Conducted workshops on Personal Branding and Corporate Grooming for MBA graduates making them more job ready and exploring and nurturing their latent potential at KIIT University, Lovely Professional University and Vignan University.
* Teachers Training Workshop on effectiveness building in classroom sessions, and promoting interactive classrooms through smart classes using psychological tools like Johari Window and Lateral Thinking (Six Thinking Hats) for 52 DAV Public Schools(CBSE pattern) during a Management Development Program across the state of Odisha, India since 2014.
* Regularly conducted sessions and workshops on Personality traits, Personal Grooming, Corporate Etiquette, and other Behavioral aspects like Team Building, Leadership, Motivation and Time Management across various schools, graduate and post-graduate colleges across the Indian subcontinent.
* Corporate Training:
* Conducted sales training for Customer Care Executives of Airtel.
* Conducted workshops on Leadership and Emotional Quotient for mid-level managers for HDFC bank employees.
* Process and Strategy Development:
* Represented the Rungta group of Institutions in front of foreign delegates from Sudan and Republic of Congo for a student exchange program to promote bilateral ties.
* Designed and successfully implemented training modules at educational institutions, which resulted in development of student employability skills and propelled the student to job offer ratio.
* Manifested and used various educational tools and learning strategies like promoting outdoor learning and smart classes during the sessions to improve the development of sensory/perceptual motor skills, cognition and memory.

**Organisation:** Emerge Academy (September 2011 to May 2012)

**Designation:** Aptitude and Soft Skills Trainer

**Work Brief:** Worked as an aptitude and a soft skills trainer in various engineering and management colleges. Prepared and designed modules to enhance learning techniques for the students.

**Organisation:** India Infoline Pvt Ltd

**Designation:** Intern

**Work Brief:** Worked as an intern for India Infoline, with the responsibility vested to source, schedule and conduct the initial rounds of interview for suitable candidates. Was leading a team of interns and was responsible for the recruitment division of the Eastern part of the county.

----------------------------------**EDUCATION AND PROFESSIONAL CERTRIFICATION**-----------------------

* Masters in Business Administration (MBA) in Human Resource and Entrepreneurship from Unitedworld School of Business (2009-2011)
* Bachelors in Commerce (B.Com) from Calcutta University (2005-08)
* Certified Neuro Semantics NLP Practitioner under the International Society of Neuro Semantics, 2015

-----------------------------------------------**COMMUNITY INVOLVEMENT**--------------------------------------------

Organised and led teams at various CSR events conducted by Identity Training Services for the under privileged.