|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **ASIRI**  [**ASIRI.320812@2freemail.com**](mailto:ASIRI.320812@2freemail.com) | | | | | | |
|  | | |  | | | |
|  | | |  | | | |
| **PROFESSIONAL SUMMARY** | | | | | | |
| An ACCA Member and graduate in Applied Accounting – Firs Class Honours, dedicated and skilled Fund Accountant, with a comprehensive understanding of the financial industry along with an information technology background. A strong communicator and a hardworking team player who likes to take up challenges and balance life in between many tasks and roles. | | | | | | |
| **KEY SKILLS** | | | | | | |
| * Statutory Reporting | | * Compliance reporting | | | * ERP system s and accounting Platforms | |
| * Management Reporting | | * Data and Variance Analysis | | | * Proficiency in MS Excel and Word | |
| * Cost Accounting | | * Accounts Reconciliation | | | * Negotiation Skills and People Skills | |
| * Financial Planning | | * Risk Assessment | | | * Excellent Written and Verbal Communication Skills | |
| **CAREER SNAPSHOT** | | | | | | |
| Fund Accountant | :HSBC Securities Services – Financial Reporting | | | | | June 2013 - Present |
| **Professional History** | | | | | | |
| **HSBC SECURITIES SERVICES - FINANCIAL REPORTING, SRI LANKA** | | | | | | |
| HSBC Securities Services (HSS), is part of Global Banking and Markets which provides comprehensive global fund services including Fund administration, Global custody. Corporate Trust and Loan Agency and  Sub-custody settlement and services to the international asset management industry" HSS Sri Lanka is one of the pioneers in the global fund administration industry in the country. The Financial Reporting team, which plays a major part in HSS, prepares Financial Statements and regulatory reports for all their products for submission by clients to auditors, current and potential investors, regulated bodies and stock exchanges. | | | | | | |
| **Fund Accountant** **June 2013 to present** | | | | | | |
| Preparing Financial Statements comprising of Balance Sheet, Income Statement, Cash Flow Statement, Accounting Notes and other annexures to Financial Statements including Schedule of Investments, Share capital reconciliation, Financial highlights etc. for different Funds administered by HSBC Securities Services globally and also reviewing the said set of Financial Statements without compromising the desired quality. | | | | | | |
| Duties/Responsibilities undertaken | | | | | | |
| * Preparation of Financial Statements of Investment Funds In accordance with the International Financial Reporting Standards (IFRS), and the Generally Accepted Principles (GAAP) applicable, based on the reports extracted from the various accounting platforms, years signed accounts, prospectus, board minutes, Information received from Business Area etc. | | | | | | |
| * Ensuring that the disclosures of the Financial Statements are made adequately in accordance with the relevant financial reporting framework. | | | | | | |
| * Making sure that the Financial Statements are prepared based on the latest accounting pronouncements and amendments as endorsed and declared by the relevant regions or the Accounting Standard Authorities while striving for continuous knowledge enhancement and improvement with regard to the latest updates in the financial markets and fund industry | | | | | | |
| * Review prospectus, the reports from Investment Manager, General Partners and Board of Directors and identify and extract latest information and include the same in the preparation of Financial Statement. | | | | | | |
| * Reviewing of financial position, performance, cash flows and net asset positions to ensure the application of accurate accounting policies or principles and where necessary making adjustments to the Financial Statement in order to reflect the most reliable and accurate information to the stakeholders. | | | | | | |
| * Communicate continuously with offshore business partners, offshore auditors and offshore clients to maintain a good rapport with them while meeting the set deadlines in a timely manner. | | | | | | |
| * Provide adequate support and backup where required to ensure smooth progress of the audit cycle of the funds involved until the funds are signed off. | | | | | | |
| * Undertaking researches on relevant subject matters and conducting presentations and training sessions to share the outcomes among the team members. | | | | | | |
| * Preparation of regular and monthly Management Reports such as KPI for Statutory Reporting Team when requested by the Managers. | | | | | | |
| **Awards and Rewards** | | | | | | |
| * Star Performer of the first Quarter 2013 * GSD Star Performer of the first half year 2016 | | | | | | |
| **QUALIFICATIONS** | | | | | | |
|  | | | | | | |
| **Association of Chartered Certified Accountants, United Kingdom** **2016** | | | | | | |
| *Member* | | | | | | |
|  | | | | | | |
| **Oxford Brookes University, United Kingdom** **2014** | | | | | | |
| *BSc (Hons) in Applied Accounting – First Class Honours* | | | | | | |
|  | | | | | | |
| **Aquinas University College, Sri Lanka 2013** | | | | | | |
| *Diploma in English* | | | | | | |
|  | | | | | | |
| **Royal College, Colombo 07, Sri Lanka 2012** | | | | | | |
| *G.C.E. Advanced Level Examination* | | | | | | |
| *3 Distinctions for Accounting, Economics and Business Studies* | | | | | | |
| *Island Rank 117 District Rank 77* | | | | | | |
|  | | | | | | |
| **Modara Ananda College, Colombo 15, Sri Lanka 2009** | | | | | | |
| *G.C.E. Ordinary Level Examination* | | | | | | |
| *Mathematics A* | | | | *Art A* | | |
| *English A* | | | | *Commerce A* | | |
| *Science A* | | | | *ICT C* | | |
| *History A* | | | | *Sinhala Language C* | | |
| *Religion A* | | | |  | | |
|  | | | | | | |
|  | | | | | | |
|  | | | | | | |
|  | | | | | | |
|  | | | | | | |
|  | | | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
|  | | | |
|  | | | |
|  | |  | |
|  | |  | |
|  | |  | |
|  | |  | |
|  | |  | |
|  | |  | |
|  | |  | |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  | | | |
|  | | | |
|  | | | |
|  | | | |
|  | | | |
|  | | | |