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|  C/o 0501685421Zafar.320869@2freemail.com  | **JAFAR**  |

**FACILITIES MANAGEMENT | SECURITY MANAGEMENT | AUTOMATION**

**Professional Profile**

* An accomplished and strategically driven facilities and security management professional with over 16 years of proven success in providing over-all Leadership with extensive expertise in project management, developing business strategies for security automation, promoting environment of innovation, safety management and manpower management
* Gained solid experience in working in Commercial, Manufacturing, Defence, Educational, Medical & Aviation industry across creating, implementing, improving security systems and resolving all kinds of security problems
* Instrumental in developing strong alliance cum partnership, driving process reengineering to achieve operational excellence, managing complete airport and related systems
* Deftlymapping security needs and devising cost effective solutions covering pervasive security stretch to include physical, business, information and other security areas by recommending automation of security facilities
* Expertise in devising policies, procedure systems & directives in managing operations, handling commissioning & maintenance activities and liaising with service providers/ government departments to obtain statutory approvals
* Expertise in planning & implementing industrial security strategies (physical as well electronic), security solutions vis-à-vis threat perceptions, their analysis, environmental impacts, etc.
* Acquired rich multicultural experience; possesses high caliber, work orientation, and ability to handle multiple functions and activities in a high pressure environment due to inherent ability to identify and prioritize tasks at hand
* Adroit in providing facilities support, managing the project operations and developing & finalizing long-term commercial contracts by carrying out stringent negotiations, ensuring compliance contract terms
* Skilled in analyzing commercial feasibility of the product and services offerings, developing strategic sourcing plans, managing contracts/negotiations with suppliers, service providers & clients
* Gained extensive exposure in Installation & maintenance of ELV Systems Fire Alarm System, Building Management System, X-Ray Machines (Airport), CCTV, Access Control System, & MEP System
* Acquired knowledge of various brands, including
	+ Honeywell- FS 90, FS-20, SLX 1000, SLX 3000, 2000, GEANT-3400.Omicast, NOVEC-1230 Firefighting System, Automatic Fire Sprinkler and Foam System (dry & wet) (pre-action), FM 200 for Halon Suppression System, BOSCH, BMS- Siemens Desigo 5.1 & Desigo CC, Pacific Controls, X-Ray- Smith Heiman
* Recognized as a hands-on, proactive professional who can rapidly identify problems, formulate tactical plans, initiate change and implement effective programs in challenging and diverse environments. Hands-on experience in management of Man, infrastructure, facilities & functions to ensure bottleneck free operations

**Professional Skill Set**

**CAREER REVIEW**

**Since May 2016 onwards: Bechtel LLC, Muscut, Oman as ELV Engineer (Client: New Muscut Airport)**

**Mar 2014 – Mar 2016: Berkeley Services, Dubai as ELV Engineer** (**Client: DWC Al-Maktoum International Airport)**

**Jun 2012 - Jul 2013: Bader H al Hussaini & Sons, Dhahran KSA as Fire Protection & Detection Project Engineer (Client: Saudi Aramco)**

**Oct 2010–Jun 2012: Team Lease Management, Mumbai as Project Engineer (Client: Siemens Ltd., Ghansoli, Navi Mumbai)**

**Apr 2009 – Sep 2010: Imdaad LLC, (A Dubai World Company), Dubai as Class 1 Fire detection**

**KEY ACHIEVEMENTS**

* Certified as B-Safe Coordinator for extending valuable contribution to project’s safety in 2009
* Received a Certificate of Recognition for successfully completing 10 million safe hours of the project in 2009
* Recognized as the Best Employee of the Month in December 2010 at Teyseer Services Co., Qatar
* Nominated for Safe Supervisor for Dubai airports for year
* Successful in delivering cost savings of INR 10 Million through implementation of various Operating Expenditure (OPEX) Efficiency Programs
* Achieved a reduction in operational cost by 25% through a detailed analysis of the daily functions as well as appropriate deployment of labourers as well as strategic moves
* Successfully delivered cost savings of approximately INR 10 Lakhs through the execution of sourcing, negotiation, and value optimization projects

**DOMAIN EXPERIENCE**

* Spearheading a team of over 50 technicians engaged in executing various projects, managing the operations of facilities and administering the planning, [design](https://www.avuedigitalservices.com/casting/ai/control/wikiAdWord;jsessionid=825e4e3530d84536d2ad91b14274b78dc28a82165468.e38PaNaPbh8Oci0Mbh0PbxyTay0?width=300&keyword=design), development, installation and commissioning of the facilities and security management equipment
* Formulating on call coverage administrative policies complying with the organization’s goals & objectives whilst identifying, sourcing, inducting and managing key FM services business partners, in the domain areas
* Involved in development & implementation of security systems in line with corporate security guidelines, ensuring observance of preventive measures to contain intrusions or criminal trespass past security systems, in accordance with Global Security guidelines
* Managing multiple facilities, driving efforts for New Project Expansion and Consolidation, including office infrastructure, building with the accountability of leading team effectively to manage larger operations
* Holding a key leadership position for planning & directing all the activities and setting strategic decision for overall growth in business, ensuring quality, service excellence and budget performance
* Managing a wide range of operations including engineering, cabling, installation, termination, T&C and maintenance& operation device and panel of BMS/FAS/PA/ACS
* Planning project activities such as installation, commissioning maintenance & integration of ELV systems including BMS, CCTV, SACS & FAS
* Working in the capacity of Safety Officer for QA/QC Inspection and providing extended support to the Site Engineers in executing civil defence, cause & effect matrix
* Planning and allocating tasks according to the main contractor’s site program, administering the procurement activities including preparing material requisitions, obtaining material approval from consultant & establishing full site store
* Monitoring the implementation of site activities, allocating tasks and manpower; ensuring completion of tasks as per the schedule program
* Preparing various project related reports/documents including work progress report, request form for inspection & approval, DDC I/O Point Schedules & As Built Drawing
* Complying with all local legislations, laws & policies and maintaining a strong rigor mechanism to monitor all statutory compliances with the in-house designed tool to capture such documents & track renewals periodically
* Identifying and implementing measures to control and save on costs, ensuring compliance to statutes in respect to the standard organizational and statutory compliances
* Key player in managing resources while creating estimates for the project, work breakdown structure, project plan, contingency plan & schedules, identifying risks within defined scope, quality, time and cost constraints.
* Planning and directing all the activities and established strategic decision for overall growth in business, ensuring quality, service excellence and budget performance
* Establishing administrative policies and guidelines for coordinating and smooth operations of property & facility management for managing the projects
* Collaborating with business groups and enabling aggressive growth in challenging situations with the accountability of delivering workplace services and solutions in dynamic and demanding environments
* Managing maintenance and breakdown of various systems along with overall functions involving project planning, infrastructure development& coordination
* Conceptualizing innovative workspace solutions & energy management ensuring all compliant with regulatory requirements as it relates to building regulations & permits, occupational health regulations & trade regulations
* Panning and coordinating work efforts with co-workers, resolves questions of subordinate personnel, discuss contract requirements, clarify problems and reaches agreements on overall plans and schedules
* Responsible to plan, schedule, and carry out major projects concerned with the analysis and evaluation of facility maintenance programs and organizational effectiveness
* Proactively carry out risk assessment of threats against all assets and vulnerability within areas of responsibility to include potential impact of an incident
* Sensitizing the workforce across departments on security concerns through structured training programs, streamlining the material movement process generating huge cost advantage to the company

**PREVIOUS EXPERIENCE**

**Feb 2008 – Jun 2008: Contech Engineer, Mumbai, as Engineer**

**Jan 2007 – Jan 2008: Universal Sodexho (Teyseer Services Co.), Doha, Qatar as Fire Systems Maintenance Engineer**

**Oct 2006 – Jan 2007: Contech Engineer & Consultant, Mumbai as Site Engineer**

**Jan 2005 –Sep 2006: Saudi Oger Ltd., Dammam-KSA as 1st Electronic Technician & Fire**

**Jan 2002 – Dec 2004: Perfect Business Machines, Vashi-Mumbai, as Service Engineer**

**Jun 2000 – Jan 2002: Hi-Tech Systems, Nerul- Mumbai, as Service Engineer**

**KEY PROJECTS**

* RASGAS RL3 Common Offplot Projects, Doha Qatar
* Reliance Corporate Park Phase 4, Ghansoli, Navi Mumbai

**TRAININGS**

* Attended Training on:
	+ Electronics and Fire System (NFPA 72 knowledge) at Saudi Oger Ltd., Maintenance Division, K.S.A, and Dammam
	+ Level 1 Maintenance of X-Ray Machines from Smith Heiman
	+ Programming of RXC Controller & Desigo Insight 5.1 & 6.0 at Siemens

**CERTIFICATIONS**

* UAE Civil Defence
* RCM Practioner & Facilitator by BSI

**EDUCATION CREDENTIALS**

**Master’s in Business Administration -** Project Management, Indian School of Management and Studies, Mumbai (Pursuing)

**B.Tech -** Electronics & Telecommunication, Imperial Institute & Management, Mumbai, 2012

**Diploma in Fire & Safety Management,** National Institute of Labour, Chennai, 2007

**Diploma in Electronics & Telecommunication Engineering,** Board of Technical Institute, Mumbai, 2002

**Diploma in Hardware & Information Technologies,** Oriental Institute Kurla, Mumbai, 2001

**IT SKILLS**

* Diploma in MS Office, C & C++ Programming, C-DAC Institute Panvel, Navi Mumbai
* Well versed with SAP planning system, AutoCAD and Maximo Version 6

**PERSONAL DETAILS**

**Date of Birth:**17thDec 1981;**Nationality**: Indian;**Linguistic Abilities:**English, Hindi, Marathi & Arabic **Visa Status:** Employment

**Driving License:** Valid Indian Driving License;**Address:** Dubai, UAE